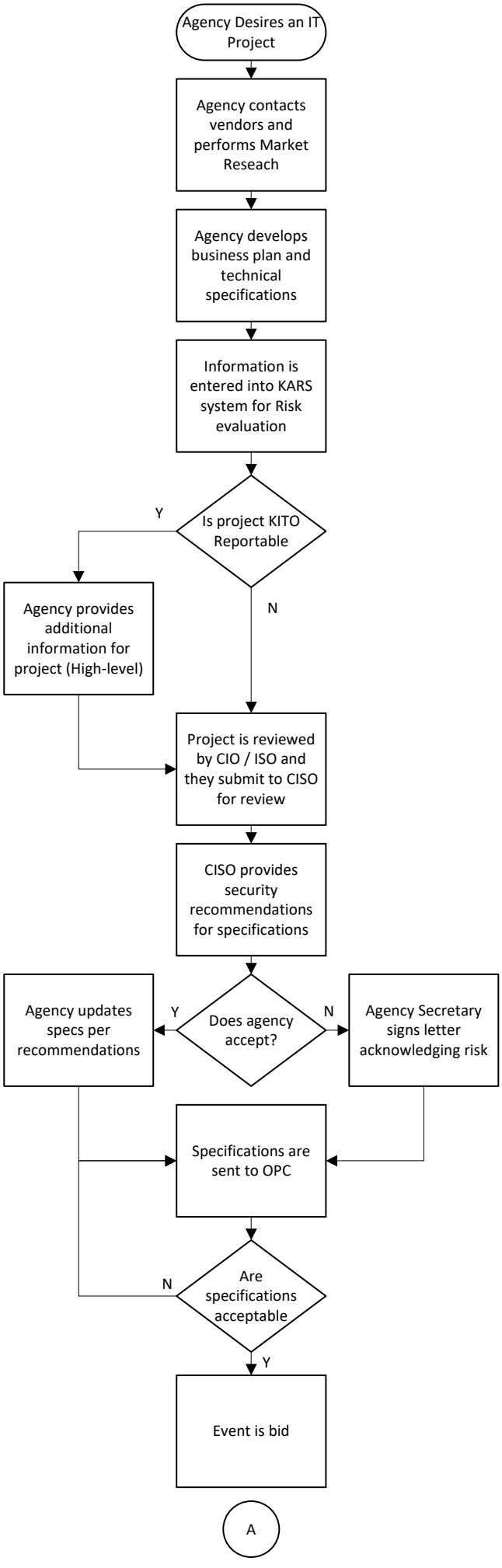
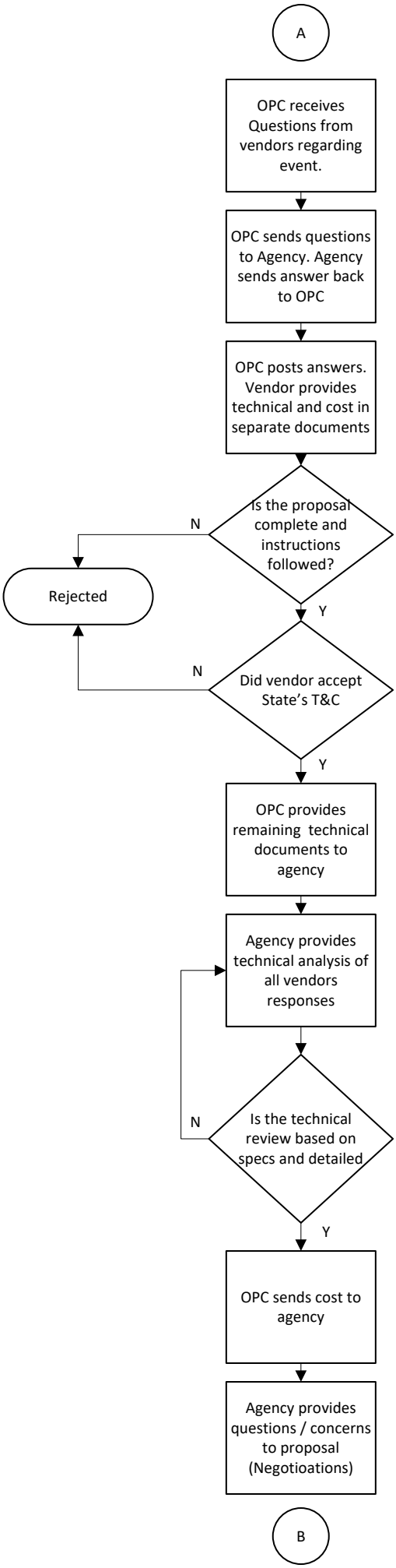
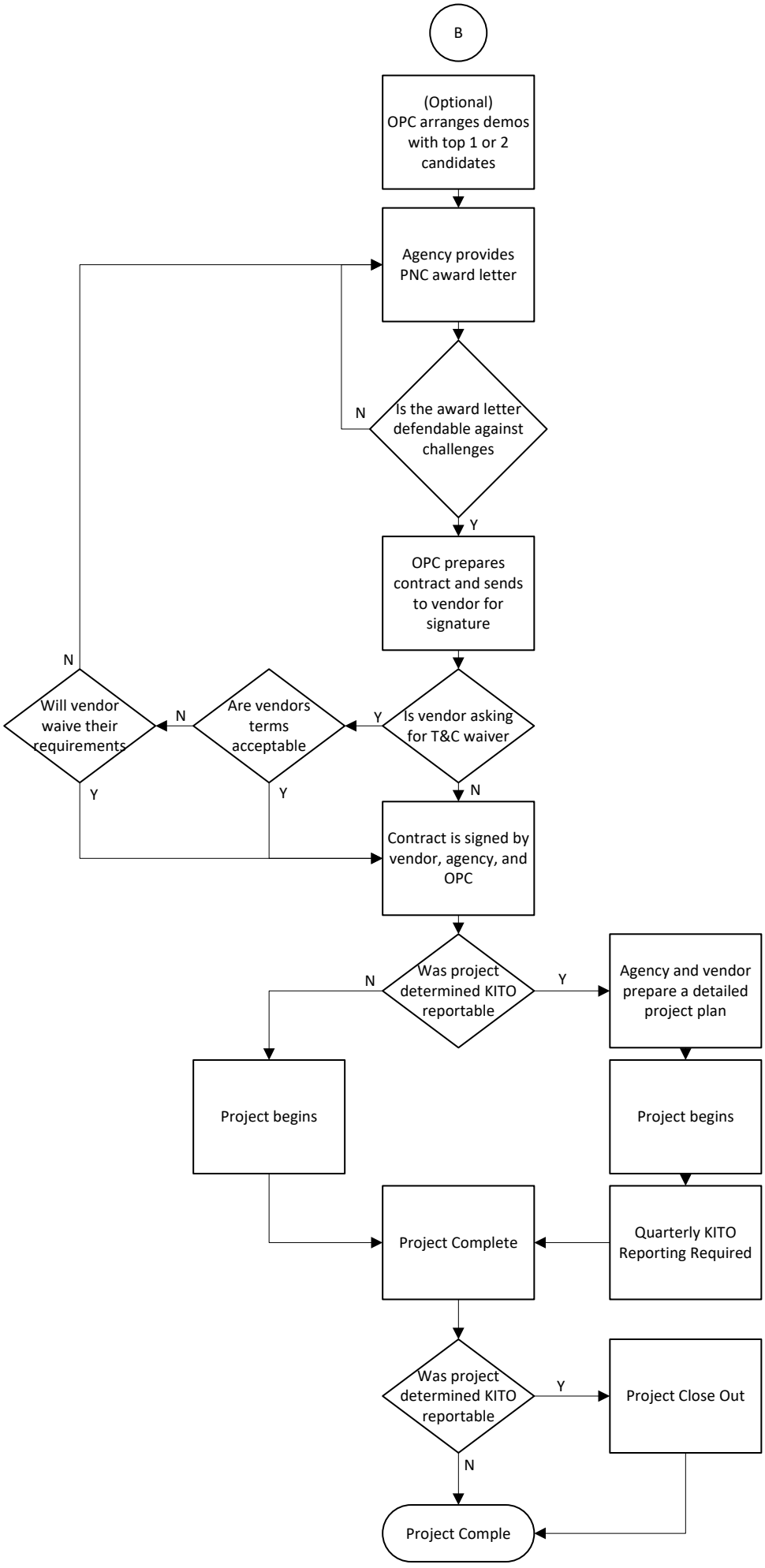

Agency Desires an IT Project
Agency contacts vendors and performs Market Reseach
Agency develops business plan and technical specifications
Information is entered into KARS system for Risk evaluation
Is project KITO Reportable
Y
N
Agency provides additional information for project (High-level)
Project is reviewed by CIO / ISO and they submit to CISO for review
CISO provides security recommendations for specifications
Does agency accept?
Y
N
Agency updates specs per recommendations
Agency Secretary signs letter acknowledging risk
Specifications are sent to OPC
Are specifications acceptable
N
Y
Event is bid
A


A
OPC receives Questions from vendors regarding event.
OPC sends questions to Agency. Agency sends answer back to OPC
OPC posts answers. Vendor provides technical and cost in separate documents
Is the proposal complete and instructions followed?
N
Rejected
Y
Did vendor accept State's T&C
N
Y
OPC provides remaining technical documents to agency
Agency provides technical analysis of all vendors responses
Is the technical review based on specs and detailed
N
Y
OPC sends cost to agency
Agency provides questions / concerns to proposal (Negotioations)
B


B
(Optional) OPC arranges demos with top 1 or 2 candidates
Agency provides PNC award letter
Is the award letter defendable against challenges
N
Y
OPC prepares contract and sends to vendor for signature
Is vendor asking for T&C waiver
Y
Are vendors terms acceptable
N
Y
Will vendor waive their requirements
N
Y
N
Contract is signed by vendor, agency, and OPC
Was project determined KITO reportable
N
Y
Agency and vendor prepare a detailed project plan
Project begins
Project begins
Project Complete
Quarterly KITO Reporting Required
Was project determined KITO reportable
Y
Project Close Out
N
Project Comple