Menlo Township
Thomas County

2025

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1, 2024	Date Due		Amount Due 2024		Amount Due 2025	
					Interest	Principal	Interest	Principal	Interest	Principal
G.O. Bonds										
Total G.O. Bonds				0			0	0	0	0
Other										
Total Other				0			0	0	0	0
Total				**0**			**0**	**0**	**0**	**0**

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2024	Payments Due 2024	Payments Due 2025
2020 Cat Grader	2/20/20	84	3.50	185,189	127,248	17,313	17,313
2022 Tractor & Loader	5/8/24	60	8.00	120,000		17,686	17,686
				Total	**127,248**	**34,999**	**34,999**

***If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND REGIONAL LIBRARY SYSTEMS

Budgeted Year: 2025

Library found in: Menlo Township
Thomas County

As provided in KSA 75-2553 *et seq.,* two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year 2024	Proposed Year 2025
Ad Valorem Tax	$0	$0
Delinquent Tax	$0	$0
Motor Vehicle Tax	$0	$0
Recreational Vehicle Tax	$0	$0
16/20M Vehicle Tax	$0	$0
LAVTR	$0	$0
	$0	$0
TOTAL TAXES	$0	$0
Difference in Total Taxes:	$0	
Qualify for grant: Qualify		

Second test:

Assessed Valuation	$4,593,272	$3,822,559
Did Assessed Valuation Decrease?	Yes	
Levy Rate		
Difference in Levy Rate:	#VALUE!	
Qualify for grant: #VALUE!		

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

Menlo Township 2025

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **General**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance January 1	3,723	3,450	183
Receipts:			
Ad Valorem Tax	17,120	14,871	xxxxxxxxxxxxxx
Delinquent Tax	455		
Motor Vehicle Tax	590	826	647
Recreational Vehicle Tax	20	18	28
16/20 M Vehicle Tax	59	127	58
Commercial Vehicle Tax			0
Watercraft Tax		4	4
Gross Earnings (Intangibles) Tax			0
Special City/County Hwy Fund	3,369	3,500	3,500
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**21,613**	**19,346**	**4,237**
Resources Available:	**25,336**	**22,796**	**4,420**
Expenditures:			
Officers Pay	2,493	2,700	3,000
Salaries & Wages	610	1,000	500
Employee Benefits	0	0	0
Supplies	0	500	
Equipment	17,313	17,313	17,313
Buildings Maintenance			
Insurance			
Utilities		50	
Repairs	1,140	1,000	
Services			
Misc	330	50	
Cash Reserve (2025 column)			
Transfer to Spec. Mach.(No Levy)			
Does the General Fund have a tax levy			
Transfer to Spec. Mach.(Gen has Levy)			
Transfer can not exceed 25% Resources Avail			
Miscellaneous			
Does misc. exceed 10% of Total Expenditures			
Total Expenditures	**21,886**	**22,613**	**20,813**
Unencumbered Cash Balance Dec 31	3,450	183	xxxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	24,363	24,900	20,813
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	20,813
		Tax Required	16,393
	Delinquent Comp Rate:	0.0%	0
		Amount of 2024 Ad Valorem Tax	16,393

CPA Summary

Menlo Township 2025

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Debt Service**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	**0**	**0**	**0**
Resources Available:	**0**	**0**	**0**
Expenditures:			
Cash Reserve (2025 column)			
Miscellaneous			
Does misc. exceed 10% of Total Expendit			
Total Expenditures	**0**	**0**	**0**
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amou	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
		Delinquent Comp Rate: 0.0%	0
		Amount of 2024 Ad Valorem Tax	0

Adopted Budget **Library**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	**0**	**0**	**0**
Resources Available:	**0**	**0**	**0**
Expenditures:			
Miscellaneous			
Does misc. exceed 10% of Total Expendit			
Total Expenditures	**0**	**0**	**0**
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amou	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
		Delinquent Comp Rate: 0.0%	0
		Amount of 2024 Ad Valorem Tax	0

CPA Summary

Menlo Township 2025

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget

Road	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance January 1	2,059	2,292	2,098
Receipts:			
Ad Valorem Tax	75,733	77,695	xxxxxxxxxxxxx
Delinquent Tax	1,053		
Motor Vehicle Tax	1,673	1,147	1,456
Recreational Vehicle Tax	52	24	50
16/20M Vehicle Tax	161	192	171
Commercial Vehicle Tax			0
Watercraft Tax		11	10
Special Highway/Gasoline Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous	806		
Does miscellaneous exceed 10% of Total Rece			
Total Receipts	**79,478**	**79,069**	**1,687**
Resources Available:	**81,537**	**81,361**	**3,785**
Expenditures:			
Officers Pay			
Salaries & Wages	11,758	16,700	20,000
Employee Benefits		5,000	
Road Maintenance	20,000	18,000	16,000
Road Materials		6,873	3,000
Equipment	10,000	17,690	17,690
Fuel, Supplies & Other	12,202	10,000	16,000
Insurance	4,719	5,000	5,500
Publications	92		200
			233
Cash Reserve (2025 column)			
Transfer to Special Machinery	19,869		
Does transfer exceed 25% of Resources Avail			
Miscellaneous	605		
Does misc. exceed 10% of Total Expenditures			
Total Expenditures	**79,245**	**79,263**	**78,623**
Unencumbered Cash Balance Dec 31	2,292	2,098	xxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	80,300	79,263	78,623
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	78,623
		Tax Required	74,838
	Delinquent Comp Rate:	0.0%	0
		Amount of 2024 Ad Valorem Tax	74,838

Special Machinery K.S.A. 68-141g	2023 Actual
Unencumbered Cash Balance, Jan 1	89,320
Transfers from:	
Road Fund	19,869
General Fund (No Levy)	0
General Fund (Gen has Levy)	0
Interest on Idle Funds	
Other	
Resources Available:	**109,189**
Total Expenditures	
Unencumbered Cash Balance, Dec 31	**109,189**

CPA Summary

Menlo Township 2025
FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget **Special Road**	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance January 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20 M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**0**	**0**	**0**
Resources Available:	**0**	**0**	**0**
Expenditures:			
Cash Reserve (2025 column)			
Miscellaneous			
Does misc. exceed 10% of Total Expenditure			
Total Expenditures	**0**	**0**	**0**
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	0.0%	0
		Amount of 2024 Ad Valorem Tax	0

Adopted Budget

Noxious Weed	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance January 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**0**	**0**	**0**
Resources Available:	**0**	**0**	**0**
Expenditures:			
Cash Reserve (2025 column)			
Miscellaneous			
Does misc. exceed 10% of Total Expenditure			
Total Expenditures	**0**	**0**	**0**
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	0.0%	0
		Amount of 2024 Ad Valorem Tax	0

CPA Summary

Menlo Township 2025
FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget

Fire Protection	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance January 1		0	0
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxx
Delinquent Tax			
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax			0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**0**	**0**	**0**
Resources Available:	**0**	**0**	**0**
Expenditures:			
Cash Reserve (2025 column)			
Miscellaneous			
Does misc. exceed 10% of Total Expenditure			
Total Expenditures	**0**	**0**	**0**
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	0.0%	0
		Amount of 2024 Ad Valorem Tax	0

Adopted Budget

Employee Benefit	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance January 1	4,900	1,766	187
Receipts:			
Ad Valorem Tax	915	2,630	xxxxxxxxxxxxx
Delinquent Tax	34	34	
Motor Vehicle Tax	80	47	44
Recreational Vehicle Tax	3	3	2
16/20M Vehicle Tax	7	7	4
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	**1,039**	**2,721**	**50**
Resources Available:	**5,939**	**4,487**	**237**
Expenditures:			
Reports & Services	3,004	3,100	3,000
Insurance (Workmans Comp)	1,169	1,200	1,200
Cash Reserve (2025 column)			
Miscellaneous			
Does misc. exceed 10% of Total Expenditure			
Total Expenditures	**4,173**	**4,300**	**4,200**
Unencumbered Cash Balance Dec 31	1,766	187	xxxxxxxxxxxxx
2023/2024/2025 Budget Authority Amount:	4,200	4,600	4,200
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	4,200
		Tax Required	3,963
	Delinquent Comp Rate:	0.0%	0
		Amount of 2024 Ad Valorem Tax	3,963

CPA Summary

Menlo Township **NON-BUDGETED FUNDS** 2025

(Only the actual budget year for 2023 is reported)

Non-Budgeted Funds

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Special Equipment Fun			**0**		**0**		**0**		**0**	
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	89,320	Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		Cash Balance Jan 1		89,320
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Road & Bridge	19,869									
Total Receipts	19,869	Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	0	19,869
Resources Available:	109,189	Resources Available:	0	Resources Available:	0	Resources Available:	0	Resources Available:	0	109,189
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	Total Expenditures	0	0
Cash Balance Dec 31	109,189	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	109,189 **
										109,189 **

** Note: These two block figures should agree.

CPA Summary

•PUBLIC NOTICE•

Published in The Colby Free Press on Friday, July 19, 2024

NOTICE OF BUDGET HEARING

The governing body of
Menlo Township
Thomas County
will meet on Thursday August 8, 2024 at 7:00 p.m to 7:30 p.m at 1170 County Road 35, Menlo KS 67753 for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at 1631 County Road 32, Menlo KS and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2025 Expenditures and Amount of 2024 Ad Valorem Tax establish the maximum limits of the 2025 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual 2023		Current Year Estimate 2024		Proposed Budget 2025		
Fund	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	21,886	3.970	22,613	3.511	20,813	16,393	4.289
Debt Service							
Library							
Road	79,245	18.888	79,263	19.796	78,623	74,838	21.631
Special Road							
Noxious Weed							
Fire Protection							
Employee Benefit	4,173	0.228	4,300	0.239	4,200	3,963	1.037
Non-Budgeted Funds							
Special Machinery							
Totals	105,304	23.086	106,176	23.546	103,636	95,194	26.957
					*Funds Supported by Township Only - Revenue Neutral Rate***		*22.471*
					*Funds Supported by Township and 3rd Class City - Revenue Neutral Rate***		*3.892*

Less: Transfers	19,869	0	0
Net Expenditure	85,435	106,176	103,636
Total Tax Levied	95,270	95,196	xxxxxxxxxxxxx
Total Assessed Valuation	4,750,715	4,593,272	3,822,559
Township Assessed Valuation Only			3,459,713

Outstanding Indebtedness, Jan 1	2022	2023	2024
G.O. Bonds	0	0	0
Other	0	0	0
Lease Purchase Principal	151,770	127,248	127,248
Total	151,770	127,248	127,248

*Tax rates are expressed in mills.

**Revenue Neutral Rate as defined by KSA 79-2988*

Susan Guill
Treasurer

Menlo Township 2025

2025 Neighborhood Revitalization Rebate

Budgeted Funds for 2025	2024 Ad Valorem before Rebate**	2024 Mil Rate before Rebate	Estimate 2025 NR Rebate
General			0
Debt Service			0
Library			0
Road			0
Special Road			0
Noxious Weed			0
Fire Protection			0
Employee Benefit			0
			0
			0
			0
			0
TOTAL	0	0.000	0

2024 July 1 Valuation: 3,822,559

Valuation Factor: 3,822.559

Neighborhood Revitalization Subj to Rebate: 0

Neighborhood Revitalization factor:

**This information comes from the 2025 Budget Summary page. See instructions tab #12 for completing the Neighborhood Revitalization Rebate table.

CERTIFICATE

2025

To the Clerk of Thomas County, State of Kansas
We, the undersigned, officers of
Menlo Township
certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was approved and adopted as the maximum expenditures for the various funds for the year 2025; and (3) the Amount(s) of 2024 Ad Valorem Tax are within statutory limitations for the 2025 Budget.

Table of Contents:		Page No.	2025 Adopted Budget: Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Alloc of MVT, RVT, and 16/20M Vehicles Tax		2			
Schedule of Transfers		3			
Statement of Indebt. & Lease/Purchase		4			
Fund	K.S.A.				
General	79-1962	5	20,813	16,393	
Debt Service	10-113				
Library	12-1220				
Road	68-518c	6	78,623	74,838	
Special Road	80-1413				
Noxious Weed	2-1318				
Fire Protection	80-1503	7			
Employee Benefit	12-16,102	7	4,200	3,963	
Non-Budgeted Funds		8			
Special Machinery		6			
Totals		xxxxxx	103636	95194	
Budget Hearing Notice		9		Final County Assessed	County Clerk's Use Only
Combined Rate and Budget Hearing Notice				Menlo Township	
Rate Hearing Notice				Menlo City	
Neighborhood Revitalization Rebate				0	
				Nov 1, 2024 Total Assessed Valuation	-

Township Only Funds Revenue Neutral Rate	22.471
Township/3rd Class City Funds Revenue Neutral Rate	3.892
Does budget require a resolution to exceed the Revenue Neutral Rate?	NO

Assisted by:
Susan Guill

Address:
1631 County Road 32
Menlo, KS 67753

Email:
sguill@st-tel.net

Attest: 8/14, 2024

Morgan Olson Deputy Clerk
County Clerk

CLERK
Trustee
Susan Guill Treasurer
Governing Body

Special Road Election held for Mills for years.
First levy in .

CPA Summary

Menlo Township 2025

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

	Budgeted Funds for 2024	Tax Levies in the 2024 Budget	Allocation for Year 2025									
			MVT - Township	MVT - City	RVT - Township	RVT - City	16/20M - Township	16/20 - City	CommVeh - Twnshp	CommVeh - City	Wtrcraft - Township	Wtrcraft - City
***	General	3.511	258	389	9	19	30	28	0	0	2	2
***	Debt Service	0.000	0	0	0	0	0	0	0	0	0	0
***	Library	0.000	0	0	0	0	0	0	0	0	0	0
	Road	19.796	1,456		50		171		0		10	
	Special Road	0.000	0		0		0		0		0	
	Noxious Weed	0.000	0		0		0		0		0	
	Fire Protection	0.000	0		0		0		0		0	
***	Employee Benefit	0.239	18	26	1	1	2	2	0	0	0	0
***		0.000	0	0	0	0	0	0	0	0	0	0
***		0.000	0	0	0	0	0	0	0	0	0	0
***		0.000	0	0	0	0	0	0	0	0	0	0
***		0.000	0	0	0	0	0	0	0	0	0	0
	Total	23.546	1,732		60		203		0		12	
	Total - 3rd Class City Levies (***)	3.750		415		20		30		0		2

2025

Menlo Township

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2023	Current Amount for 2024	Proposed Amount for 2025	Transfers Authorized by Statute
General	Special Machinery	-	-	-	
General	Special Machinery	-	-	-	
Road	Special Machinery	19,869	-	-	KSA 68-141g
	Total	19,869	0	0	
	Adjustments*				
	Adjusted Totals	19,869	0	0	

*Note: Adjustments are required only if the transfer is being made in 2024 and/or 2025 from a non-budgeted fund.