Stanton County Recreation Commission Johnson City, Kansas

June 30, 2018

Stanton County Recreation Commission Johnson City, Kansas Financial Statement For the Year Ended June 30, 2018

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INDEPENDENT AUDITOR'S REPORT

Recreation Commission Director and Board Stanton County Recreation Commission Johnson City, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the Stanton County Recreation Commission, Kansas (the Recreation Commission), as of and for the year ended June 30, 2018 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 to the financial statement, the financial statement is prepared by the Recreation Commission on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United State of America.

The effects of the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Recreation Commission as of June 30, 2018, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the Recreation Commission as of June 30, 2018, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, schedule of regulatory basis receipts and expenditures-agency funds (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *KMAAG*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of Stanton County Recreation Commission, Kansas, as of and for the year ended June 30, 2017 (not presented herein), and have issued our report thereon dated August 4. 2017, which contained an unmodified opinion on the basic financial statement. The 2017 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the Kansas Department of Administration at the following the http://admin.ks.gov/offices/chief-financial-officer/municipal-services. The 2017 actual column (2017) comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures - actual and budget for the year ended June 30, 2017 (Schedule 2 as listed on the table of contents) is presented for purposes of additional analysis and is not required part of the basic financial statement. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information as subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended June 30, 2017, on the basis of accounting described in Note 1.

Dirks, Anthony & Duncan LLC DIRKS, ANTHONY & DUNCAN, LLC

Certified Public Accountant

Stanton County Recreation Commission Johnson City, Kansas Summary of Receipts, Expenditures and Unencumbered Cash Regulatory Basis

For the Year Ended June 30, 2018

	5			- ··	Add:		
	Beginning			Ending	Encumbrances		Coodina o
Fired	Unencumbered		F	Unencumbered	and Accounts		Ending
Fund	Cash Balance	<u>Receipts</u>	Expenditures	Cash Balance	<u>Payable</u>	Cas	sh Balance
General Fund	\$ 306,594	\$ 202,183	\$ 190,389	\$ 318,388	\$ -	\$	318,388
Special Purpose Funds: Employee Benefits General Liability	2,295 	59,845 	28,458	33,682			33,682
Totals	\$ 308,889	\$ 262,028	\$ 218,847	\$ 352,070	\$ -	\$	352,070
Composition of Cash: Johnson State Bank; Johnson City, Kansas Checking Account Money Market							4,796 162,407
First National Bank; Johnson City, Kansas Certificate of Deposit							184,867
		Total Cor	nposition of Ca	sh		\$	352,070

Notes to the Financial Statement June 30, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Entity

The Stanton County Recreation Commission is authorized by K.S.A. 12-1925 under an agreement with Unified School District No. 452, Johnson City, Kansas to provide a system of public recreation. The governing body of the Stanton County Recreation Commission Board ("Recreation Commission") has four members appointed by the USD No. 452 board, and one member appointed by the other four members. The Recreation Commission Board operates as a separate governing body, but USD No. 452 levies the taxes for the Recreation Commission and the Recreation Commission has only the powers granted by K.S.A. 12-1928. This financial statement consists of all the funds of the Stanton County Recreation Commission.

Regulatory Basis Fund Types

General Fund - the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund - used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long- term debt) that are intended for specified purposes.

Basis of Accounting

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The Recreation Commission has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the Recreation Commission to use the regulatory basis of accounting.

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1. Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- 3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements

Notes to the Financial Statement June 30, 2018

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, CONTINUED

being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the Recreation Commission for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes or by the use of internal spending limits established by the governing body.

Tax Cycle

In Kansas, the County Clerk calculates the final tax levy rates necessary to finance the budget subject to any legal limitations. The clerk then certifies the tax roll to the County Treasurer, who prepares the tax statements and receives payments. Taxes are levied in November and are due by December 20. Taxpayers may elect to pay in two installments, with the second half due by May 10.

NOTE 2 - DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the Recreation Commission. The statute requires banks eligible to hold the Recreation Commission's funds have a main or branch bank in the county in which the Recreation Commission is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The Recreation Commission has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the Recreation Commission's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Recreation Commission has no investment policy that would further limit its investment choices.

Concentration of Credit Risk. State statutes place no limit on the amount the Recreation Commission may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. The Recreation Commission's allocation of investments as of June 30, 2018 is as follows:

	Percentage of
Investments	Investments
Johnson State Bank	49%
First National Bank	51%

Custodial Credit Risk- Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Recreation Commission's deposits may not be returned to it. State statutes require the Recreation Commission's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The Recreation Commission does not use designated "peak periods".

At June 30, 2018, the Recreation Commission's carrying amount of deposits was \$352,070 and the bank balance was \$364,753. The bank balance was held by 2 banks resulting in a concentration of credit risk. Of the bank balance, \$364,753 was covered by federal depository insurance.

Custodial Credit Risk - Investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the Recreation Commission will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured. The Recreation Commission had no investments of this type at June 30, 2018.

Notes to the Financial Statement June 30, 2018

NOTE 3 – RETIREMENT PLAN

General Information about the Pension Plan

Plan Description. The Recreation Commission participates in the Kansas Public Employees Retirement System (KPERS), a cost sharing, multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or before July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contribution are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate with a 0% moratorium for the Death and Disability Program) and the statutory contribution rate was 8.46% for the period of July 1, 2017 through December 31, 2017 and 8.39% for the period January 1, 2018 through the fiscal year ended June 30, 2018. Contributions to the pension plan from the Recreation Commission were \$8,198 for the year ended June 30, 2018.

Net Pension Liability

At June 30, 2018, the Recreation Commission's proportionate share of the collective net pension liability reported by KPERS was \$67,411. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2016, which was rolled forward to June 30, 2017. The Recreation Commission's proportion of the net pension liability was based on the ratio of the Recreation Commission's contribution to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in the financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

NOTE 4 - OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

Other Post-Employment Benefits. As provided by K.S.A. 12-5040, the Recreation Commission allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the Recreation Commission is subsidizing the retirees because each participant is charged a level premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the Recreation Commission makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

Vacation Leave and Sick Leave. For contract employees, the Recreation Commission allows employees to accumulate a maximum of 24 days of unused sick leave. Earned vacation time is generally required to be used within the year of accrual. Employees have the option of being paid for unused sick days in lieu of accruing them.

Notes to the Financial Statement June 30, 2018

NOTE 5 - RISK MANAGEMENT

The Recreation Commission is exposed to various risks of loss related to torts, theft or damage to, and destruction of assets: errors and omissions; injuries to employees; and natural disasters. The Recreation Commission continues to carry commercial insurance for all other risks of loss, including property, liability, employee benefits, and commercial output. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 6 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

There were no budget or cash law violation for the year ending June 30, 2018.

NOTE 7 - COMPLIANCE WITH KANSAS STATUTES

Reference made herein to the statutes are not intended as interpretations of law but are offered for consideration of the Director of Accounts and Reports, Kansas Department of Administration and interpretation by legal repetition of the Recreation Commission.

The Recreation Commission did not reissue/void checks that were outstanding over two years, as described by K.S.A. 10-815. 10-816.

The Recreation Commission does not present budget to actual reports for the council as required by K.S.A. 79-2934.

NOTE 8 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through the date of this report. Management's evaluation concluded that there are no subsequent events that are required to be recognized or disclosed in this financial statement.

Stanton County Recreation Commission Johnson City, Kansas

Regulatory Required Supplementary Information

Stanton County Recreation Commission Johnson City, Kansas Summary of Expenditures - Actual and Budget (Budgeted Funds Only)

Regulatory Basis For the Year Ended June 30, 2018

Fund	Certified <u>Budget</u>				Expenditures Chargeable to <u>Current Year</u>		Variance Over <u>(Under)</u>	
General Fund	\$	513,209	\$	513,209	\$	190,389	\$	(322,820)
Special Purpose Funds: Employee Benefits General Liability		49,274 3,350		49,274 3,350		28,458 <u>-</u>		(20,816) (3,350)
Total Component Unit	\$	565,833	\$	565,833	\$	218,847	\$	(346,986)

Stanton County Recreation Commission Johnson City, Kansas General Fund

Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

			Current Year	
	Prior Year			Variance
Receipts	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	Over (Under)
Ball League Fees	\$ 26,760	\$ 28,187	\$ 29,400	\$ (1,213)
Concessions	10,255	7,619	10,000	(2,381)
Clinic/Camp Income	3,946	4,199	-	4,199
County Appropriations	117,758	133,763	140,000	(6,237)
Grant Income	2,900	-	-	-
Fitness Center	20,478	15,970	20,000	(4,030)
Lease Proceeds	-	120	-	120
Sponsorship	650	1,400	2,000	(600)
Reimbursed Expense	20,350	8,075	3,680	4,395
Miscellaneous Receipts	1,360	1,738	1,000	738
Interest on Idle Funds	1,610	1,112	1,500	(388)
Total Receipts	206,067	202,183	\$ 207,580	\$ (5,397)
Expenditures				
Adult Programs	1,380	1,245	1,450	(205)
Advertising	510	572	700	(128)
Uniforms and Summer Equipment	7,089	3,266	8,000	(4,734)
Building Maintenance/Fitness Center	4,978	4,206	5,000	(794)
Capital Outlay	28,444	7,400	305,629	(298,229)
Concession Supplies	5,958	3,774	6,000	(2,226)
Insurance	20,668	24,345	21,400	2,945
Intramural Equipment	4,858	3,846	6,000	(2,154)
Lease Payment	143,503	-	-	-
Maintenance and Pickup Expense	10,902	6,338	11,000	(4,662)
Miscellaneous	2,608	3,340	2,280	1,060
Office Expense	4,034	3,807	6,000	(2,193)
Professional Expense	4,610	6,681	5,000	1,681
Salaries	119,194	104,444	109,500	(5,056)
Camp Equipment	68	135	750	(615)
Summer Program Equipment	688	-	500	(500)
Utilities	22,541	16,990	24,000	(7,010)
Total Expenditures	382,033	190,389	\$ 513,209	(322,820)
Receipts Over (Under) Expenditures	(175,966)	11,794		\$ 317,423
Unencumbered Cash, July 1	482,560	306,594		
Unencumbered Cash, June 30	\$ 306,594	\$ 318,388		

Stanton County Recreation Commission Johnson City, Kansas Employee Benefits Fund

Schedule of Receipts and Expenditures - Actual and Budget Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

	•		Current Year						
	Prior Year					Variance			
B	<u>Actual</u>		<u>Actual</u>	<u> </u>	<u>Budget</u>	Ove	<u>er (Under)</u>		
Receipts	ф 40.000	φ.	50.045	ው	47.040	Φ	40.000		
County Appropriations	\$ 40,900	<u>\$</u>	59,845	<u>\$</u>	47,012	<u>\$</u>	12,833		
Total Receipts	40,900	_	59,845	\$	47,012	\$	12,833		
Expenditures									
Health and Dental Insurance	24,623		8,492		21,710		(13,218)		
Retirement	9,924		8,198		11,500		(3,302)		
Death & Disability Insurance	-		554		-		554		
Social Security/Medicare	8,166		8,189		10,000		(1,811)		
Unemployment Insurance	718		316		2,814		(2,498)		
Insurance - Linebacker & Workmans	-		1,007						
Workers Compensation Insurance	1,845	_	1,702		3,250		(1,548)		
Total Expenditures	45,276	_	28,458	<u>\$</u>	49,274		(21,823)		
Receipts Over (Under) Expenditures	(4,376))	31,387			\$	34,656		
Unencumbered Cash, July 1	6,671	. <u>-</u>	2,295						
Unencumbered Cash, June 30	\$ 2,295	<u>\$</u>	33,682						

Stanton County Recreation Commission Johnson City, Kansas General Liability Fund

Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended June 30, 2018

(With Comparative Actual Totals for the Prior Year Ended June 30, 2017)

			Current Year	
	Prior Year Actual	<u>Actual</u>	Budget	Variance Over (Under)
Receipts				
County Appropriations	\$ 3,169	\$ -	\$ 3,350	\$ (3,350)
Total Receipts	3,169		\$ 3,350	\$ (3,350)
Expenditures				
General Liability Insurance	1,165	-	1,300	(1,300)
Public Officials Liability Insurance	2,004		2,050	(2,050)
Total Expenditures	3,169		\$ 3,350	(3,350)
Receipts Over (Under) Expenditures	-	-		<u>\$ -</u>
Unencumbered Cash, July 1	-	-		
Unencumbered Cash, June 30	<u> </u>	<u> -</u>		