

THOMAS COUNTY, KANSAS

Report on Applying Agreed-upon Procedures

For the Year Ended December 31, 2020

**INDEPENDENT ACCOUNTANTS' REPORT
ON APPLYING AGREED-UPON PROCEDURES**

To the County Commission
Thomas County, Kansas
Colby, Kansas

We have performed the procedures enumerated below on the chief financial officer's letter of **Thomas County, Kansas**, as of and for the year ended December 31, 2020. **Thomas County, Kansas'** management is responsible for the chief financial officer's letter.

Thomas County, Kansas has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of K.S.A. 28-29-2110. Additionally, the Kansas Department of Health and Environment (KDHE), Bureau of Waste Management (BWM) has agreed to and acknowledged that the procedures are appropriate for their purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, user are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

1. We compared amounts and tested the computations to determine that the amounts for total annual revenues, total annual expenditures, cash plus marketable securities, annual debt service, long-term debt issued in the current year, and non-routine capital expenditures, as stated in the Financial Ratio Test section of the chief financial officer's letter dated September 13, 2021, were derived from the audited annual financial report of **Thomas County, Kansas** for the year ended December 31, 2020 and were adjusted according to the definitions in K.A.R. 28-29-2110(b).
2. We tested the computation of the ratios stated for liquidity and debt service in the Financial Ratio Test section of the chief financial officer's letter dated September 13, 2021 and found them to equal or exceed the requirement of K.A.R. 28-29-2110(c)(2).
3. We tested the computation of the ratio of total operating revenues to total operating expenditures, and the ratio of the sum of closure and/or post-closure, or corrective action, costs to total operating revenues, and found them to equal or exceed the requirements of K.A.R. 28-29-2110(c)(5)(C) and K.A.R. 28-29-2110(f)(1)(A) or (B).
4. We noted compliance with K.A.R. 28-29-2110(c)(3) in the preparation of the annual financial statement of **Thomas County, Kansas** for the year ended December 31, 2020 on a prescribed basis of accounting that demonstrates compliance with the regulatory basis and budget laws of the state of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Thomas County, Kansas

Page 2

5. We noted compliance with K.A.R. 28-29-2110(c)(5)(D) in that the report of independent certified public accountants dated September 13, 2021 included a statement to the effect that the financial statement for the year ended December 31, 2020 "presents fairly, in all material respects", the transactions and balances of **Thomas County, Kansas** on the basis of accounting described.

We were engaged by **Thomas County, Kansas** to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an audit or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the chief financial officer's letter. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of **Thomas County, Kansas** and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of **Thomas County, Kansas** and the Kansas Department of Health and Environment (KDHE), Bureau of Waste Management (BWM) and is not intended to be and should not be used by anyone other than those specified parties.

A handwritten signature in black ink that reads "Adams Brown, LLC". The signature is written in a cursive, flowing style.

ADAMSBROWN, LLC

Certified Public Accountants
Colby, Kansas

September 13, 2021

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
BUREAU OF WASTE MANAGEMENT

**LOCAL GOVERNMENT
FINANCIAL RATIO TEST**

THOMAS COUNTY, KANSAS

2020

Sum of the Environmental Obligations Assured by the Test

1. Total from the Chief Financial Officer's Letter \$ 782,626

Ratio Test Factors from the CAFR or Annual Financial Statements

(Attach details of calculation or accumulation of amounts from CAFR or AFS)

2. Total Annual Revenues \$ 14,779,096

3. Total Annual Expenditures \$ 11,228,910

4. Cash plus Marketable Securities \$ 9,743,091

5. Annual Debt Service \$ 1,655,703

6. Long-Term Debt (Issued in the Current Year) \$ 159,500

7. Non-Routine Capital Expenditures \$ 12,996,203

Financial Ratio Test Calculations

8. Environmental Obligations/Total Annual Revenues 0.05

(Line 1 divided by Line 2 = <0.43)

9. Total Annual Revenues/Total Annual Expenditures 1.32

(Line 2 divided by Line 3 = >0.95)

10. Cash and Marketable Securities/Total Annual Expenditures 0.87

(Line 4 divided by Line 3 = >0.05)

11. Annual Debt Service/Total Annual Expenditures 0.15

(Line 5 divided by Line 3 = <0.20)

12. Long-Term Debt/Non-Routine Capital Expenditures 0.01

(Line 6 divided by Line 7 = <2.00)

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
BUREAU OF WASTE MANAGEMENT
SOLID WASTE

EXAMPLE LOGO CALCULATION FORMAT
TOTAL REVENUES

Reporting Entity and Year: Thomas County, Kansas 2020

CAFR or Financial Statements Caption	Abbreviated Reference	Amount
Total Revenues (or Cash Receipts) of: General Fund		4,870,995
Special Purpose Funds		10,490,418
Bond and Interest Funds		1,287,695
Capital Project Funds		255,269
Total Operating Revenues (or Cash Receipts) of: Business Funds		-
Total Nonoperating Revenues (or Cash Receipts) of: Business Funds (Net Positive Amount Only)		646,925
Internal Service Funds (Net Positive Amount Only)		-
Subtotal Revenues		17,551,302
Less Transfers Included in Revenues		(2,610,768)
Less Sale of Assets Included in Revenues		(1,938)
Less Proceeds of Borrowing Included in Revenues		(159,500)
Net Total Revenues for LOGO		14,779,096

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
BUREAU OF WASTE MANAGEMENT
SOLID WASTE

EXAMPLE LOGO CALCULATION FORMAT
TOTAL EXPENDITURES

Reporting Entity and Year: Thomas County, Kansas 2020

CAFR or Financial Statements Caption	Abbreviated Reference	Amount
Total Expenditures of:		
General Fund		3,991,738
Special Purpose Funds		9,753,413
Bond and Interest Funds		1,287,695
Capital Project Funds		11,890,353
Total Operating Expenses (or Expenditures) of:		
Business Funds (Exclude Depreciation)		631,818
Total Nonoperating Expenditures of:		
Business Funds (Net Negative Amount Only)		-
Internal Service Funds (Net Negative Amount Only)		-
Subtotal Expenditures		27,555,017
Less Transfers Included in Expenditures		(2,579,806)
Less Repayment of Borrowing Included in Expenditures		(750,098)
Less Non-Routine Capital Outlays Included in Expenditures		(12,996,203)
Net Total Expenditures for LOGO		11,228,910

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
BUREAU OF WASTE MANAGEMENT
SOLID WASTE

EXAMPLE LOGO CALCULATION FORMAT
TOTAL CASH PLUS MARKETABLE SECURITIES

Reporting Entity and Year: Thomas County, Kansas 2020

CAFR Caption (GAAP)	Reference	Amount
Cash and Cash Items of:		
General Fund		-
Special Purpose Funds		-
Bond and Interest Funds		-
Capital Project Funds		-
Business Funds		-
Internal Service Funds		-
Current Investments (Held Less Than One Year) of:		
General Fund		-
Special Purpose Funds		-
Bond and Interest Funds		-
Business Funds		-
Internal Service Funds		-
Total Cash and Near-Cash Items for LOGO		-
Financial Statement Caption (KS Statutory)	Reference	Amount
Fund Balance of:		
General Fund		1,902,804
Special Purpose Funds		8,600,090
Bond and Interest Funds		-
Capital Project Funds		(1,156,486)
Business Funds		396,683
Internal Service Funds		-
Total Cash and Near-Cash Items for LOGO		9,743,091

KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT
BUREAU OF WASTE MANAGEMENT
SOLID WASTE

EXAMPLE LOGO CALCULATION FORMAT
TOTAL DEBT

Reporting Entity and Year: Thomas County, Kansas 2020

CAFR or Financial Statements Caption	Abbreviated Reference	Amount
Principal and Interest Payments Recorded in:		
General Fund		-
Special Purpose Funds		285,976
Bond and Interest Funds		1,287,695
Capital Project Funds		-
Business Funds		82,032
Internal Service Funds		-
Subtotal Principal and Interest Payments		1,655,703
Non-Routine Capital Lease Payment Recorded in:		
General Fund		-
Special Purpose Funds		-
Bond and Interest Funds		-
Capital Project Funds		-
Business Funds		-
Internal Service Funds		-
Subtotal Non-Routine Capital Lease Payments		-
Total Debt Service for LOGO		1,655,703
* \$280,282 of capital lease payments are included in capital outlay expense lines		

