INFORMATIONAL CIRCULAR NO. 00-A-002 (Supersedes Informational Circular 99-a-002)

DATE:	June 18, 1999		
SUBJECT:	Subsistence Rates		
EFFECTIVE DATE:	July 1, 1999		
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APPROVAL:	approved by Shirley Moses		
SUMMARY:	Revised Meal Allowance and Lodging Rates Effective July 1, 1999.		

Kansas Administrative Regulation 1-16-18 has been amended, effective July 1, 1999, to decrease the out-of-state, special designated high-cost geographic area meal allowance, and increase all categories of lodging limitations. The FY 2000 rates are:

Meal Allowance:

In-State	$ 7.00 per quarter-day
In-state, designated high-cost geographic area	$ 7.25 per quarter-day
Out-of-state, regular	$ 7.25 per quarter-day
Out-of-state, designated high-cost geographic area	$ 7.25 per quarter-day
Out-of-state, special designated high-cost geographic areas	$ 9.50 per quarter-day
International travel	$10.50 per quarter-day or actual expenses not to exceed $76 per day

Reduced Meals Allowance:

If the cost of meals is included within the cost of registration fees or other fees and charges paid by the agency or supplied without cost by another party, the meals allowance should be reduced as follows:

	Breakfast	Lunch	Dinner
In-state	$6.50	$7.50	$14.00
In-state, designated high-cost geographic area	$7.00	$8.00	$14.00
Out-of-state, regular	$7.00	$8.00	$14.00
Out-of-state, designated high-cost geographic area	$7.00	$8.00	$15.00
Out-of-state, special designated high-cost geographic areas	$9.00	$10.00	$19.00
International	$10.00	$11.00	$21.00

Lodging Expense Limitations:

In-State	$55.00
In-state, designated high-cost geographic area	$69.00
Out-of-state, regular	$83.00
Out-of-state, designated high-cost geographic area	$120.00
Out-of-state, special designated high-cost geographic areas	$132.00
International travel	Actual
Conference lodging qualified under K.A.R. 1-16-18a(e)	Actual

K.S.A. 75-3207a(e) provides that the daily lodging expense limitations established above may be exceeded by the lesser of either: (1) an additional 50% of the applicable lodging expense limitation, or (2) the actual lodging expense incurred.

These lodging limits continue to be applied to the lodging rate *before* taxes. Thus, the amount reimbursed or paid for lodging expenses may exceed the established lodging limitation by as much as the amount of associated taxes.