

CITY OF HALSTEAD, KANSAS

Financial Statement

For the Year Ended December 31, 2022

City of Halstead, Kansas  
For the Year Ended December 31, 2022

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## INDEPENDENT AUDITOR'S REPORT

City Council  
City of Halstead  
Halstead, Kansas

### ***Adverse and Unmodified Opinions***

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Halstead, Kansas (City), and its related municipal entity, as of and for the year ended December 31, 2022, and the related disclosures to the financial statement.

### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the Basis for Adverse and Unmodified Opinions section of our report, the accompanying financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City as of December 31, 2022, or changes in financial position and cash flows thereof for the year then ended.

### ***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the accompanying financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City as of December 31, 2022, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

### ***Basis for Adverse and Unmodified Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the *Kansas Municipal Audit and Accounting Guide*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

### ***Matter Giving Rise to Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As discussed in Note 1 of the financial statement, the financial statement is prepared by the City on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### ***Responsibilities of Management for the Financial Statement***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

In preparing the financial statement, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statement***

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with GAAS, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the 2022 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, and schedule of regulatory basis receipts and expenditures-actual-related municipal entity (Schedules 1, 2, and 3 as listed in the table of contents) are presented for additional analysis and are not a required part of the 2022 basic financial statement, but are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2022 basic financial statement. The 2022 information has been subjected to the auditing procedures applied in the audit of the 2022 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2022 basic financial statement or to the 2022 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated in all material respects in relation to the 2022 basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the City as of and for the year ended December 31, 2021 (not presented herein), and have issued our report thereon dated May 18, 2022, which contained an unmodified opinion on the basic financial statement. The 2021 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <https://admin.ks.gov/offices/accounts-reports/local-government/municipal-services>. The 2021 actual column (2021 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures-actual and budget and the schedule of receipts and expenditures-related municipal entity for the year ended December 31, 2022 (Schedules 2 and 3 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the 2022 basic financial statement. Such 2021 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2021 basic financial statement. The 2021 comparative information was subjected to the auditing procedures applied in the audit of the 2021 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2021 basic financial statement or to the 2021 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2021 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2021, on the basis of accounting described in Note 1.

*Krudsen, Monroe & Company, LLC*

Certified Public Accountants  
Newton, Kansas  
May 8, 2023

## City of Halstead, Kansas

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH  
Regulatory Basis  
For the Year Ended December 31, 2022

Funds	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
<b>General Fund:</b>	\$ 956,864	3,196,693	3,035,139	1,118,418	43,461	1,161,879
<b>Special Purpose Funds:</b>						
Library	-	142,981	136,959	6,022	2,011	8,033
Special liability	30,111	68,382	60,000	38,493	-	38,493
Special street and highway	83,084	56,736	104,378	35,442	-	35,442
Special parks and recreation	1,238	1,137	2,000	375	-	375
VIN inspection	42,341	26,900	31,313	37,928	-	37,928
Sales tax revenue reserve	-	153,000	153,000	-	-	-
Capital improvement	695,964	491,757	476,715	711,006	336,924	1,047,930
City equipment reserve	690,769	427,609	555,069	563,309	297,145	860,454
Cemetery perpetual care	45,515	3,270	59	48,726	-	48,726
American rescue plan act	155,738	155,737	-	311,475	-	311,475
Opioid settlement	-	498	-	498	-	498
<b>Bond and Interest Fund:</b>	98,524	269,350	245,563	122,311	-	122,311
<b>Business Funds:</b>						
Waterworks operating	243,570	934,395	854,471	323,494	6,958	330,452
Waste water operating	75,998	390,823	385,267	81,554	4,172	85,726
Gas plant operating	897,309	2,633,149	2,659,368	871,090	11,864	882,954
Refuse	53,958	149,386	159,142	44,202	580	44,782
Storm water	29,246	21,550	23,415	27,381	-	27,381
Depreciation/replacement reserve	665,122	186,000	289,029	562,093	289,029	851,122
Gas reserve	340,500	150,000	36,858	453,642	-	453,642
Storm water reserve	50,000	18,000	-	68,000	-	68,000
<b>Trust Funds:</b>						
Drug forfeiture	2,480	250	2,685	45	-	45
Land bank	10,000	62	-	10,062	-	10,062
<b>Related Municipal Entity:</b>						
Halstead Public Library	117,217	96,337	101,240	112,314	-	112,314
<b>Total Reporting Entity</b>	<u>\$ 5,285,548</u>	<u>9,574,002</u>	<u>9,311,670</u>	<u>5,547,880</u>	<u>992,144</u>	<u>6,540,024</u>

**Composition of cash:**

Cash in bank, The Halstead Bank		
General checking		\$ 6,062,492
Certificates of Deposit		316,492
Cash in bank, Central National Bank		
Certificates of Deposit		48,726
Related Municipal Entity:		
General checking		684
Savings		42,396
Certificates of Deposit		69,234
Total Reporting Entity		<u>\$ 6,540,024</u>

The notes to the financial statement are an integral part of this statement.

NOTES TO FINANCIAL STATEMENT

December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Municipal Financial Reporting Entity

The City of Halstead is a municipal corporation governed by an elected five-member council. This regulatory financial statement presents the City of Halstead (City) and its related municipal entity. The related municipal entity is included in the City's reporting entity because it was established to benefit the City and/or its constituents.

Halstead Library Board - The City of Halstead Library Board operates the City's public library. The City provides funding for the library through special revenue and general fund appropriations.

Related Organization

The Halstead Housing Authority is a related organization that is not included in the financial reporting entity. The Authority was created to administer public housing programs authorized by the United States Housing Act of 1937, as amended. Revenues consist of housing assistance payments from the U.S. Department of Housing and Urban Development and rent received from eligible low income tenants.

Regulatory Basis Fund Types

General Fund – used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Business Fund – used to account for fees charged to users of the goods or services (i.e. water fund, gas fund, etc.).

Trust Fund – used to report assets held in trust for the benefit of the City (i.e., pension funds, investment trust funds, private purpose trust funds which benefit the City, scholarship funds, etc.).

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The *Kansas Municipal Audit and Accounting Guide* (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

NOTES TO FINANCIAL STATEMENT

December 31, 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Fund, and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1<sup>st</sup>.
2. Publication in local newspaper on or before August 5<sup>th</sup> of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15<sup>th</sup>, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25<sup>th</sup>.

If the City is holding a revenue neutral rate hearing, the budget timeline for adoption of the final budget has been adjusted to on or before September 20<sup>th</sup>. The City did hold a revenue neutral rate hearing for this year.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. During the year the Gas Fund was amended.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for the prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for certain Special Purpose Funds, Business Reserve Funds, and Trust Funds.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Reimbursements

The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursements as a receipt to the fund that receives the reimbursement. For purposes of budgetary comparisons, the expenditures are properly offset by the reimbursements under the KMAAG regulatory basis of accounting.



City of Halstead, Kansas

NOTES TO FINANCIAL STATEMENT

December 31, 2022

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Compliance with Kansas Statutes

The City is not aware of any violations occurring during the year ended December 31, 2022.

3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2022.

At December 31, 2022, the carrying amount of the City's deposits, including related municipal entity, was \$6,540,024 and the bank balance was \$6,582,097. The majority of the balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$411,564 was covered by federal depository insurance and the remaining \$6,170,533 was collateralized with securities held by the pledging financial institution's agents in the City's name.

City of Halstead, Kansas

NOTES TO FINANCIAL STATEMENT

December 31, 2022

4. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2022, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
<b>General Obligation Bonds:</b>									
2012 Refunding	1.50-2.50%	11/20/2012	\$ 2,540,000	10/1/2029	\$ 775,000	-	85,000	690,000	17,775
2016 Refunding	1.00-2.50%	7/19/2016	1,380,000	10/1/2030	970,000	-	100,000	870,000	21,713
2018 Series A	2.50-3.50%	5/9/2018	235,000	9/1/2033	195,000	-	15,000	180,000	6,075
					<u>1,940,000</u>	<u>-</u>	<u>200,000</u>	<u>1,740,000</u>	<u>45,563</u>
<b>KDHE Loan:</b>									
Water Pollution Control	2.50%	2/7/2007	325,000	3/1/2028	117,538	-	16,870	100,668	2,834
<b>State of Kansas Loan:</b>									
City Utility Low-Interest Loan	0.25%	3/22/2021	2,000,000	3/1/2031	1,882,609	-	203,285	1,679,324	4,474
Total contractual indebtedness					<u>\$ 3,940,147</u>	<u>-</u>	<u>420,155</u>	<u>3,519,992</u>	<u>52,871</u>

Current maturities of long-term debt and interest for the next five years and in five-year increments through maturity are as follows:

	Year ending December 31							Total
	2023	2024	2025	2026	2027	2028-2032	2033	
<b>Principal</b>								
General Obligation Bonds	\$ 210,000	210,000	215,000	225,000	225,000	635,000	20,000	1,740,000
KDHE Loan	17,295	17,730	18,176	18,634	19,102	9,731	-	100,668
State of Kansas Loan	203,794	204,304	204,816	205,328	205,842	655,240	-	1,679,324
Total Principal	<u>431,089</u>	<u>432,034</u>	<u>437,992</u>	<u>448,962</u>	<u>449,944</u>	<u>1,299,971</u>	<u>20,000</u>	<u>3,519,992</u>
<b>Interest</b>								
General Obligation Bonds	41,537	37,263	32,750	27,838	27,838	37,562	700	205,488
KDHE Loan	2,409	1,974	1,528	1,071	602	122	-	7,706
State of Kansas Loan	3,965	3,455	2,943	2,431	1,917	2,665	-	17,376
Total Interest	<u>47,911</u>	<u>42,692</u>	<u>37,221</u>	<u>31,340</u>	<u>30,357</u>	<u>40,349</u>	<u>700</u>	<u>230,570</u>
Total Principal and Interest	<u>\$ 479,000</u>	<u>474,726</u>	<u>475,213</u>	<u>480,302</u>	<u>480,301</u>	<u>1,340,320</u>	<u>20,700</u>	<u>3,750,562</u>

NOTES TO FINANCIAL STATEMENT

December 31, 2022

5. DEFINED BENEFIT PENSION PLAN

Plan Description

The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Annual Comprehensive Financial Report which can be found on the KPERS website at [www.kpers.org](http://www.kpers.org) or by writing to KPERS (611 S. Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions

K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate, with a 0% moratorium for the period January 1 through June 30, 2022 for the Death and Disability Program) and the statutory contribution rate was 8.90% for the fiscal year ended December 31, 2022. Contributions to the pension plan from the City were \$118,289, for the year ended December 31, 2022.

Net Pension Liability

At December 31, 2022, the City's proportionate share of the collective net pension liability reported by KPERS was \$1,411,611. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2021, which was rolled forward to June 30, 2022. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at [www.kpers.org](http://www.kpers.org) or can be obtained as described above.

NOTES TO FINANCIAL STATEMENT

December 31, 2022

6. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

Other Post-Employment Benefits

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. Each retiree pays the full amount of their applicable premium. The City does not currently have any retirees that participate.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

Death and Disability Other Post-Employment Benefits

As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERs) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERs that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2022, with a 0% moratorium for the period January 1 through June 30, 2022.

Compensated Absences

Full-time employees are entitled to paid vacation according to the following schedule:

<u>Year of service</u>	<u>Accrual</u>
After 1 year	1 week
Years 2 through 10	2 weeks
Years 11 through 15	3 weeks
After 15 years	4 weeks

Employees may carryover 120 hours of vacation leave regardless of years of service, hours in excess of 120 are forfeited. Accrued vacation time has not been recorded as a liability in the accompanying financial statement.

Full-time employees earn 4 hours of sick leave for each 2 week pay period worked, which can be accumulated to a maximum of 720 hours. Unused sick leave is not paid to employees upon termination. On retirement at age 62 or after 20 years of service to the City, payment for unused sick leave will be made at a ratio of 1 day per 4 days of accrued leave. Unused sick leave has not been recorded as a liability in the accompanying financial statement.

City of Halstead, Kansas

NOTES TO FINANCIAL STATEMENT

December 31, 2022

7. INTERFUND TRANSFERS

Operating transfers were as follows:

From	To	Regulatory Authority	Total
General	Sales tax revenue reserve	K.S.A. 12-197	\$ 153,000
General	Capital improvement	K.S.A. 12-1,118	290,000
General	City equipment reserve	K.S.A. 12-1,117	179,000
General	Cemetery perpetual care	Ordinance #860	3,120
Special parks and recreation	City equipment reserve	K.S.A. 12-1,117	2,000
Sales tax revenue reserve	Capital improvement	K.S.A. 12-197	44,875
Sales tax revenue reserve	Bond and Interest	K.S.A. 12-197	108,125
Cemetery Perpetual Care	General	Ordinance #860	59
Waterworks operating	General	K.S.A. 12-825d	175,000
Waterworks operating	Capital improvement	K.S.A. 12-1,118	50,000
Waterworks operating	City equipment reserve	K.S.A. 12-1,117	120,000
Waterworks operating	Depreciation/replacement reserve	K.S.A. 12-825d	90,000
Waste water operating	General	K.S.A. 12-825d	25,000
Waste water operating	Capital improvement	K.S.A. 12-1,118	10,000
Waste water operating	City equipment reserve	K.S.A. 12-1,117	10,000
Waste water operating	Depreciation/replacement reserve	K.S.A. 12-825d	96,000
Gas plant operating	General	K.S.A. 12-825d	275,000
Gas plant operating	Capital improvement	K.S.A. 12-1,118	75,000
Gas plant operating	City equipment reserve	K.S.A. 12-1,117	75,000
Gas plant operating	Gas Reserve	K.S.A. 12-825d	150,000
Refuse	Capital improvement	K.S.A. 12-1,118	20,000
Storm water	City equipment reserve	K.S.A. 12-1,117	5,000
Storm water	Storm water reserve	K.S.A. 12-825d	18,000

8. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City participates in the Kansas County Association Multi-Line Pool (KCAMP), which is a public entity risk pool operating as a common risk management and insurance program for participating members. The City also participates in the Kansas Municipal Insurance Trust (KMIT), for its workers' compensation coverage.

The City pays an annual premium to KCAMP for property and liability insurance coverage and to KMIT for workers' compensation coverage. The agreements to participate in these public entity risk pools provide that they will be self-sustaining through member premiums, and that KCAMP and KMIT will reinsure through commercial companies for claims in excess of specified amounts for each insured event. Additional premiums may be due if total claims for the pool are different than what has been anticipated. The Pool is authorized by K.S.A. 12-2616, et seq.

NOTES TO FINANCIAL STATEMENT

December 31, 2022

8. RISK MANAGEMENT (Continued)

The City continues to carry commercial insurance for all other risks of loss. There were no significant reductions in coverage during the past fiscal year and there were no settlements exceeding insurance coverage for each of the past three fiscal years. Medical benefits were provided to employees and their eligible dependents through commercial insurance.

During the ordinary course of its operations, the City is a party to various claims, legal actions and complaints. It is the opinion of the City's management and legal counsel that these matters are not anticipated to have a material financial impact on the City.

9. DATE OF MANAGEMENT REVIEW

Management has performed an analysis of the activities and transactions subsequent to December 31, 2022, to determine the need for any adjustments to and/or disclosures within the audited financial statement. Management has performed their analysis through May 8, 2023, which is the date at which the financial statement was available to be issued.

CITY OF HALSTEAD  
REGULATORY – REQUIRED  
SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2022

## City of Halstead, Kansas

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET  
Regulatory Basis  
For the Year Ended December 31, 2022

Funds	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance - Over (Under)
<b>General Fund:</b>	\$ 3,779,000	-	3,779,000	3,035,139	(743,861)
<b>Special Purpose Funds:</b>					
Library	161,000	-	161,000	136,959	(24,041)
Special liability	100,000	-	100,000	60,000	(40,000)
Special street and highway	127,920	-	127,920	104,378	(23,542)
Special parks and recreation	2,033	-	2,033	2,000	(33)
VIN inspection	55,163	-	55,163	31,313	(23,850)
Sales tax revenue reserve	153,000	-	153,000	153,000	-
<b>Bond and Interest Fund:</b>	370,600	-	370,600	245,563	(125,037)
<b>Business Funds:</b>					
Waterworks operating	950,537	-	950,537	854,471	(96,066)
Waste water operating	457,571	-	457,571	385,267	(72,304)
Gas plant operating	3,345,360	-	3,345,360	2,659,368	(685,992)
Refuse	196,925	-	196,925	159,142	(37,783)
Storm water	43,155	-	43,155	23,415	(19,740)



## City of Halstead, Kansas

**General Fund**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
		Actual	Budget	
<b>RECEIPTS</b>				
Ad valorem property tax	\$ 789,264	840,855	855,025	(14,170)
Vehicle tax	144,786	122,520	120,615	1,905
Local sales tax	494,322	556,623	445,000	111,623
Liquor tax	1,154	1,137	1,000	137
Transient guest tax	37	-	100	(100)
Franchise tax	145,446	163,086	147,500	15,586
Fines and fees	277,254	212,297	260,775	(48,478)
Ambulance - Harvey County	285,632	299,718	293,000	6,718
Fire protection fees	78,396	78,042	78,000	42
Interest	4,143	123,886	2,000	121,886
Cemetery fees and charges	23,830	24,530	18,000	6,530
Golf course fees	213,101	228,709	154,000	74,709
Recreation fees	45,256	49,167	45,000	4,167
Rent	4,800	4,800	2,400	2,400
Sale of assets	9,156	10,100	9,000	1,100
Other	6,048	6,164	2,500	3,664
Transfer from				
Cemetery perpetual care	451	59	500	(441)
Waterworks operating	175,000	175,000	175,000	-
Waste water operating	20,000	25,000	25,000	-
Gas plant operating	275,000	275,000	275,000	-
	<u>2,993,076</u>	<u>3,196,693</u>	<u>2,909,415</u>	<u>287,278</u>
EXPENDITURES, page 15	<u>3,040,196</u>	<u>3,035,139</u>		
Receipts over (under) expenditures	(47,120)	161,554		
UNENCUMBERED CASH, beginning	<u>1,003,984</u>	<u>956,864</u>		
UNENCUMBERED CASH, ending	<u>\$ 956,864</u>	<u>1,118,418</u>		

## City of Halstead, Kansas

**General Fund**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
EXPENDITURES				
Administration	\$ 173,686	163,459	180,500	(17,041)
Court and legal	38,120	41,823	57,000	(15,177)
City hall/support services	76,505	70,131	104,500	(34,369)
Police	316,503	364,589	338,500	26,089
Street	58,524	57,701	88,500	(30,799)
Fire	171,362	148,673	183,500	(34,827)
Park	197,337	185,886	217,500	(31,614)
Golf	192,251	223,378	195,000	28,378
Emergency medical services	339,050	327,301	341,500	(14,199)
Community betterment	145,725	138,625	159,000	(20,375)
Street lighting	44,226	44,918	50,000	(5,082)
Cemetery	50,996	34,836	60,000	(25,164)
Employee benefits	592,065	585,126	750,500	(165,374)
Flood control maintenance	23,836	23,573	30,000	(6,427)
Disaster/cash reserve	-	-	400,000	(400,000)
Transfer to				
Sales tax revenue reserve	153,000	153,000	153,000	-
Capital improvement	290,000	290,000	290,000	-
City equipment reserve	176,500	179,000	179,000	-
Cemetery perpetual care	510	3,120	1,000	2,120
TOTAL EXPENDITURES	<u>\$ 3,040,196</u>	<u>3,035,139</u>	<u>3,779,000</u>	<u>(743,861)</u>

## City of Halstead, Kansas

**Special Purpose Funds**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b><u>LIBRARY</u></b>				
<b>RECEIPTS</b>				
Ad valorem property tax	\$ 79,509	78,043	79,885	(1,842)
Vehicle tax	13,276	12,331	12,177	154
Reimbursements and other	54,981	52,607	60,000	(7,393)
	<u>147,766</u>	<u>142,981</u>	<u>152,062</u>	<u>(9,081)</u>
<b>EXPENDITURES</b>				
Appropriations to Library Board	98,000	80,000	100,000	(20,000)
Salaries and benefits	54,551	56,959	61,000	(4,041)
Commodities and other	24	-	-	-
	<u>152,575</u>	<u>136,959</u>	<u>161,000</u>	<u>(24,041)</u>
Receipts over (under) expenditures	(4,809)	6,022		
UNENCUMBERED CASH, beginning	4,809	-		
UNENCUMBERED CASH, ending	<u>\$ -</u>	<u>6,022</u>		
<b><u>SPECIAL LIABILITY</u></b>				
<b>RECEIPTS</b>				
Ad valorem property tax	\$ 58,187	59,405	59,682	(277)
Vehicle tax	345	8,977	9,131	(154)
	<u>58,532</u>	<u>68,382</u>	<u>68,813</u>	<u>(431)</u>
<b>EXPENDITURES</b>				
Insurance premiums	30,000	60,000	70,000	(10,000)
Cash basis reserve	-	-	30,000	(30,000)
	<u>30,000</u>	<u>60,000</u>	<u>100,000</u>	<u>(40,000)</u>
Receipts over (under) expenditures	28,532	8,382		
UNENCUMBERED CASH, beginning	1,579	30,111		
UNENCUMBERED CASH, ending	<u>\$ 30,111</u>	<u>38,493</u>		

## City of Halstead, Kansas

**Special Purpose Funds**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<u>SPECIAL STREET AND HIGHWAY</u>				
RECEIPTS				
Gasoline tax	\$ 59,054	56,736	52,480	4,256
EXPENDITURES				
Contractual services	110,878	98,275	105,000	(6,725)
Commodities	5,262	6,103	13,000	(6,897)
Capital outlay	-	-	9,920	(9,920)
	<u>116,140</u>	<u>104,378</u>	<u>127,920</u>	<u>(23,542)</u>
Receipts over (under) expenditures	(57,086)	(47,642)		
UNENCUMBERED CASH, beginning	<u>140,170</u>	<u>83,084</u>		
UNENCUMBERED CASH, ending	<u>\$ 83,084</u>	<u>35,442</u>		
 <u>SPECIAL PARKS AND RECREATION</u>				
RECEIPTS				
Liquor tax	\$ 1,155	1,137	960	177
EXPENDITURES				
Capital outlay	-	-	33	(33)
Transfer to City equipment reserve	<u>1,000</u>	<u>2,000</u>	<u>2,000</u>	<u>-</u>
	<u>1,000</u>	<u>2,000</u>	<u>2,033</u>	<u>(33)</u>
Receipts over (under) expenditures	155	(863)		
UNENCUMBERED CASH, beginning	<u>1,083</u>	<u>1,238</u>		
UNENCUMBERED CASH, ending	<u>\$ 1,238</u>	<u>375</u>		

City of Halstead, Kansas

**Special Purpose Funds**

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<u>VIN INSPECTION</u>				
RECEIPTS				
Fees collected	\$ 21,240	26,900	<u>20,000</u>	<u>6,900</u>
EXPENDITURES				
Contractual service	<u>16,562</u>	<u>31,313</u>	<u>55,163</u>	<u>(23,850)</u>
Receipts over (under) expenditures	4,678	(4,413)		
UNENCUMBERED CASH, beginning	<u>37,663</u>	<u>42,341</u>		
UNENCUMBERED CASH, ending	<u>\$ 42,341</u>	<u>37,928</u>		
<u>SALES TAX REVENUE RESERVE</u>				
RECEIPTS				
Transfer from General	<u>\$ 153,000</u>	<u>153,000</u>	<u>153,000</u>	<u>-</u>
EXPENDITURES				
Transfer to				
Capital improvement	44,875	44,875	44,875	-
Bond and Interest	<u>108,125</u>	<u>108,125</u>	<u>108,125</u>	<u>-</u>
	<u>153,000</u>	<u>153,000</u>	<u>153,000</u>	<u>-</u>
Receipts over (under) expenditures	-	-		
UNENCUMBERED CASH, beginning	<u>-</u>	<u>-</u>		
UNENCUMBERED CASH, ending	<u>\$ -</u>	<u>-</u>		

## City of Halstead, Kansas

**Special Purpose Funds**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	<u>2021</u>	<u>2022</u>
<u>CAPITAL IMPROVEMENT</u>		
RECEIPTS		
Transfer from		
General	\$ 290,000	290,000
Sales tax revenue reserve	44,875	44,875
Waterworks operating	50,000	50,000
Waste water operating	5,000	10,000
Gas plant operating	50,000	75,000
Refuse	10,000	20,000
Grants	10,678	-
Reimbursed expenses	-	1,882
	<u>460,553</u>	<u>491,757</u>
EXPENDITURES		
Capital outlay and maintenance	<u>378,278</u>	<u>476,715</u>
Receipts over (under) expenditures	82,275	15,042
UNENCUMBERED CASH, beginning	<u>613,689</u>	<u>695,964</u>
UNENCUMBERED CASH, ending	<u>\$ 695,964</u>	<u>711,006</u>
<u>CITY EQUIPMENT RESERVE</u>		
RECEIPTS		
Transfer from		
General	\$ 176,500	179,000
Special parks and recreation	1,000	2,000
Waterworks operating	120,000	120,000
Waste water operating	10,000	10,000
Gas plant operating	75,000	75,000
Storm water	1,000	5,000
Grants	79,066	8,271
Sale of equipment and other	<u>138,060</u>	<u>28,338</u>
	600,626	427,609
EXPENDITURES		
Capital outlay and maintenance	<u>469,932</u>	<u>555,069</u>
Receipts over (under) expenditures	130,694	(127,460)
UNENCUMBERED CASH, beginning	<u>560,075</u>	<u>690,769</u>
UNENCUMBERED CASH, ending	<u>\$ 690,769</u>	<u>563,309</u>

City of Halstead, Kansas

**Special Purpose Funds**

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	<u>2021</u>	<u>2022</u>
<u>CEMETERY PERPETUAL CARE</u>		
RECEIPTS		
Transfer from General	\$ 510	3,120
Interest	156	150
Other	2,430	-
	<u>3,096</u>	<u>3,270</u>
EXPENDITURES		
Appropriation to Halstead Cemetery Assn	2,430	-
Transfer to General	451	59
	<u>2,881</u>	<u>59</u>
Receipts over (under) expenditures	215	3,211
UNENCUMBERED CASH, beginning	<u>45,300</u>	<u>45,515</u>
UNENCUMBERED CASH, ending	<u>\$ 45,515</u>	<u>48,726</u>
 <u>AMERICAN RESCUE PLAN ACT</u>		
RECEIPTS		
Grants	\$ 155,738	155,737
EXPENDITURES		
	<u>-</u>	<u>-</u>
Receipts over (under) expenditures	155,738	155,737
UNENCUMBERED CASH, beginning	<u>-</u>	<u>155,738</u>
UNENCUMBERED CASH, ending	<u>\$ 155,738</u>	<u>311,475</u>
 <u>OPIOID SETTLEMENT</u>		
RECEIPTS		
State revenue	\$ -	498
EXPENDITURES		
	<u>-</u>	<u>-</u>
Receipts over (under) expenditures	-	498
UNENCUMBERED CASH, beginning	<u>-</u>	<u>-</u>
UNENCUMBERED CASH, ending	<u>\$ -</u>	<u>498</u>

## City of Halstead, Kansas

**Bond and Interest Fund**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b>RECEIPTS</b>				
Ad valorem property tax	\$ 124,415	120,523	123,628	(3,105)
Special assessments	22,001	21,476	21,000	476
Vehicle tax	12,400	19,226	19,228	(2)
Transfer from Sales tax revenue reserve	108,125	108,125	108,125	-
	<u>266,941</u>	<u>269,350</u>	<u>271,981</u>	<u>(2,631)</u>
<b>EXPENDITURES</b>				
Bond principal	200,000	200,000	200,000	-
Interest	49,588	45,563	45,600	(37)
Cash basis reserve	-	-	125,000	(125,000)
	<u>249,588</u>	<u>245,563</u>	<u>370,600</u>	<u>(125,037)</u>
Receipts over (under) expenditures	17,353	23,787		
UNENCUMBERED CASH, beginning	<u>81,171</u>	<u>98,524</u>		
UNENCUMBERED CASH, ending	<u>\$ 98,524</u>	<u>122,311</u>		



## City of Halstead, Kansas

**Business Funds**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<u>WATERWORKS OPERATING</u>				
<u>RECEIPTS</u>				
Sales	\$ 838,445	908,449	784,700	123,749
Service and other	21,891	25,946	-	25,946
	<u>860,336</u>	<u>934,395</u>	<u>784,700</u>	<u>149,695</u>
<u>EXPENDITURES</u>				
Personal services	185,543	189,938	209,000	(19,062)
Contractual services	36,856	47,614	56,500	(8,886)
Water purchases	108,384	111,051	115,000	(3,949)
Commodities	28,239	52,888	55,000	(2,112)
Capital outlay	18,091	17,980	80,037	(62,057)
Transfer to				
General	175,000	175,000	175,000	-
Capital improvement	50,000	50,000	50,000	-
City equipment reserve	120,000	120,000	120,000	-
Depreciation/replacement reserve	90,000	90,000	90,000	-
	<u>812,113</u>	<u>854,471</u>	<u>950,537</u>	<u>(96,066)</u>
Receipts over (under) expenditures	48,223	79,924		
UNENCUMBERED CASH, beginning	<u>195,347</u>	<u>243,570</u>		
UNENCUMBERED CASH, ending	<u>\$ 243,570</u>	<u>323,494</u>		

## City of Halstead, Kansas

**Business Funds**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<u>WASTE WATER OPERATING</u>				
<u>RECEIPTS</u>				
User fees	\$ 368,469	390,599	388,459	2,140
Service and other	1,392	224	-	224
CARES Act reimbursement	430	-	-	-
	<u>370,291</u>	<u>390,823</u>	<u>388,459</u>	<u>2,364</u>
<u>EXPENDITURES</u>				
Personal services	114,343	94,716	126,000	(31,284)
Contractual services	69,873	91,060	134,000	(42,940)
Commodities	27,386	38,787	38,000	787
Transfer to				
General	20,000	25,000	-	25,000
Capital improvement	5,000	10,000	10,000	-
City equipment reserve	10,000	10,000	10,000	-
Depreciation/replacement reserve	72,000	96,000	96,000	-
Debt service	19,703	19,704	19,704	-
Capital reserve	-	-	23,867	(23,867)
	<u>338,305</u>	<u>385,267</u>	<u>457,571</u>	<u>(72,304)</u>
Receipts over (under) expenditures	31,986	5,556		
UNENCUMBERED CASH, beginning	<u>44,012</u>	<u>75,998</u>		
UNENCUMBERED CASH, ending	<u>\$ 75,998</u>	<u>81,554</u>		

## City of Halstead, Kansas

**Business Funds**

## SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<b><u>GAS PLANT OPERATING</u></b>				
<b>RECEIPTS</b>				
Sales	\$ 2,523,798	2,603,737	2,441,500	162,237
Service and other	17,878	29,412	-	29,412
State utility loan proceeds	<u>2,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>4,541,676</u>	<u>2,633,149</u>	<u>2,441,500</u>	<u>191,649</u>
<b>EXPENDITURES</b>				
Personal services	160,959	161,772	199,000	(37,228)
Contractual services	121,402	97,950	120,500	(22,550)
Commodities	19,269	27,268	46,000	(18,732)
Gas purchased	3,005,503	1,586,326	1,650,000	(63,674)
Capital outlay	6,601	3,293	15,000	(11,707)
State utility loan payments	121,193	207,759	500,000	(292,241)
Transfer to				
General	275,000	275,000	275,000	-
Capital improvement	50,000	75,000	75,000	-
City equipment reserve	75,000	75,000	75,000	-
Gas reserve	55,000	150,000	150,000	-
Capital reserve	-	-	239,860	(239,860)
	<u>3,889,927</u>	<u>2,659,368</u>	<u>3,345,360</u>	<u>(685,992)</u>
Receipts over (under) expenditures	651,749	(26,219)		
UNENCUMBERED CASH, beginning	<u>245,560</u>	<u>897,309</u>		
UNENCUMBERED CASH, ending	<u>\$ 897,309</u>	<u>871,090</u>		

City of Halstead, Kansas

**Business Funds**

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL AND BUDGET  
 Regulatory Basis  
 For the Year Ended December 31, 2022  
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	Prior Year Actual	Current Year		Variance - Over (Under)
		Actual	Budget	
<u>REFUSE</u>				
RECEIPTS				
User fees	\$ 142,837	149,386	137,724	11,662
EXPENDITURES				
Personal services	9,992	9,438	24,000	(14,562)
Contractual services	122,236	129,704	127,000	2,704
Commodities and other	-	-	5,000	(5,000)
Transfer to Capital improvement	10,000	20,000	20,000	-
Capital reserve	-	-	20,925	(20,925)
	<u>142,228</u>	<u>159,142</u>	<u>196,925</u>	<u>(37,783)</u>
Receipts over (under) expenditures	609	(9,756)		
UNENCUMBERED CASH, beginning	<u>53,349</u>	<u>53,958</u>		
UNENCUMBERED CASH, ending	<u>\$ 53,958</u>	<u>44,202</u>		
 <u>STORM WATER</u>				
RECEIPTS				
User fees	\$ 20,651	21,550	21,060	490
EXPENDITURES				
Contractual services	-	415	7,000	(6,585)
Commodities	-	-	10,000	(10,000)
Transfer to				
City equipment reserve	1,000	5,000	2,500	2,500
Storm water reserve	18,000	18,000	18,000	-
Capital reserve	-	-	5,655	(5,655)
	<u>19,000</u>	<u>23,415</u>	<u>43,155</u>	<u>(19,740)</u>
Receipts over (under) expenditures	1,651	(1,865)		
UNENCUMBERED CASH, beginning	<u>27,595</u>	<u>29,246</u>		
UNENCUMBERED CASH, ending	<u>\$ 29,246</u>	<u>27,381</u>		

## City of Halstead, Kansas

**Business Funds**

SCHEDULE OF RECEIPTS AND EXPENDITURES – ACTUAL  
Regulatory Basis  
For the Year Ended December 31, 2022  
(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	<u>2021</u>	<u>2022</u>
<u>DEPRECIATION/REPLACEMENT RESERVE</u>		
RECEIPTS		
Transfer from		
Waterworks operating	\$ 90,000	90,000
Waste water operating	72,000	96,000
	<u>162,000</u>	<u>186,000</u>
EXPENDITURES		
Capital outlay	-	289,029
	-	289,029
Receipts over (under) expenditures	162,000	(103,029)
UNENCUMBERED CASH, beginning	<u>503,122</u>	<u>665,122</u>
UNENCUMBERED CASH, ending	<u>\$ 665,122</u>	<u>562,093</u>
 <u>GAS RESERVE</u>		
RECEIPTS		
Transfer from Gas plant operating	\$ 55,000	150,000
EXPENDITURES		
Capital outlay	15,790	36,858
Receipts over (under) expenditures	39,210	113,142
UNENCUMBERED CASH, beginning	<u>301,290</u>	<u>340,500</u>
UNENCUMBERED CASH, ending	<u>\$ 340,500</u>	<u>453,642</u>
 <u>STORM WATER RESERVE</u>		
RECEIPTS		
Transfer from Storm water	\$ 18,000	18,000
EXPENDITURES		
	-	-
Receipts over (under) expenditures	18,000	18,000
UNENCUMBERED CASH, beginning	<u>32,000</u>	<u>50,000</u>
UNENCUMBERED CASH, ending	<u>\$ 50,000</u>	<u>68,000</u>

City of Halstead, Kansas

**Trust Funds**

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL  
 Regulatory Basis  
 For the Year Ended December 31, 2022  
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	<u>2021</u>	<u>2022</u>
<u>DRUG FORFEITURE</u>		
RECEIPTS		
Asset forfeiture funds	\$ 5,376	250
EXPENDITURES		
Commodities	<u>6,500</u>	<u>2,685</u>
Receipts over (under) expenditures	(1,124)	(2,435)
UNENCUMBERED CASH, beginning	<u>3,604</u>	<u>2,480</u>
UNENCUMBERED CASH, ending	<u>\$ 2,480</u>	<u>45</u>
<u>LAND BANK</u>		
RECEIPTS		
Lot sale	\$ -	62
EXPENDITURES		
	<u>-</u>	<u>-</u>
Receipts over (under) expenditures	-	62
UNENCUMBERED CASH, beginning	<u>10,000</u>	<u>10,000</u>
UNENCUMBERED CASH, ending	<u>\$ 10,000</u>	<u>10,062</u>

City of Halstead, Kansas

**Related Municipal Entity**

**SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL**  
Regulatory Basis

For the Year Ended December 31, 2022

(With Comparative Actual Totals for the Prior Year Ended December 31, 2021)

	<u>2021</u>	<u>2022</u>
<u>HALSTEAD PUBLIC LIBRARY</u>		
<b>RECEIPTS</b>		
City of Halstead	\$ 98,000	80,000
SCKLS and other grants	11,192	10,291
State aid	580	581
Memorial income	500	2,680
Interest and other	<u>2,277</u>	<u>2,785</u>
	<u>112,549</u>	<u>96,337</u>
<b>EXPENDITURES</b>		
Personal services	67,528	65,061
Books, periodicals and materials	9,553	10,646
Operating supplies and commodities	4,590	5,032
Telephone and utilities	9,260	6,083
Capital outlay	16,929	11,736
Other	<u>6,626</u>	<u>2,682</u>
	<u>114,486</u>	<u>101,240</u>
Receipts over (under) expenditures	(1,937)	(4,903)
UNENCUMBERED CASH, beginning	<u>119,154</u>	<u>117,217</u>
UNENCUMBERED CASH, ending	<u>\$ 117,217</u>	<u>112,314</u>