

SALINA PUBLIC LIBRARY

Salina, Kansas

FINANCIAL STATEMENT

WITH

INDEPENDENT AUDITOR'S REPORT

December 31, 2018

SALINA PUBLIC LIBRARY
Salina, Kansas
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For the Year Ended December 31, 2018

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March 13, 2019

Board of Trustees
Salina Public Library
Salina, Kansas

Independent Auditor's Report

We have audited the accompanying financial statement of Salina Public Library (the Library), which comprise the fund summary statement of receipts, expenditures, and unencumbered cash - regulatory basis - as of December 31, 2018, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* as described in Note 1 to meet the financial requirements of the State of Kansas; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statement is prepared by the Library, on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the State of Kansas. The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to in the first paragraph does not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Library, as of December 31, 2018, the changes in its financial position and cash flows for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to in the first paragraph presents fairly, in all material respects, the aggregate cash and unencumbered cash balances of the Library as of December 31, 2018, and the aggregate receipts and expenditures for the year then ended in, on the basis of the financial reporting provisions of *Kansas Municipal Audit and Accounting Guide* as described in Note 1.

Report on Regulatory-Required Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of receipts, expenditures, and unencumbered cash - regulatory basis(basic financial statement) as a whole. The summary of expenditures-actual and budget - regulatory basis, and individual fund schedules of receipts and expenditures-actual and budget - regulatory basis (Schedules 1, 2-A and 2-B as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

Additional Supplementary Information

Our audit was made for the purpose of forming an opinion on the financial statement taken as a whole. The additional information schedule listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statement of the Library. Such information has been subjected to the auditing procedures applied in the audit of the financial statement and, in our opinion, is fairly stated in all material respects in relation to the financial statement taken as a whole.

The 2018 Actual column presented in the individual fund schedules of receipts and expenditures - actual and budget - regulatory basis (Schedule 2-B as listed in the table of contents) are also presented for comparative analysis and is not a required part of the 2018 basic financial statement. The 2017 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <http://da.ks.gov/ar/muniserv/>. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information was subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the 2017 basic financial statement as a whole, on the basis of accounting described in Note 1.

Certified Public Accountants

Varny & Associates, CPAs, LLC
Manhattan, Kansas

SALINA PUBLIC LIBRARY
 Salina, Kansas
SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH
REGULATORY BASIS
 For the Year Ended December 31, 2018

	Beginning Unencumbered Cash Balance	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	
Governmental Type Funds						
General Fund	\$ 221,034	\$ 2,402,106	\$ 2,353,251	\$ 269,889	\$ -	\$ 269,889
Special Purpose Funds						
Employee Benefits Fund	72,454	446,109	441,659	76,904	(935)	75,969
Central Kansas Library System Fund	-	33,034	33,034	-	-	-
Central Kansas Library System Processing Fund	-	20,000	20,000	-	-	-
State Aid Fund	-	13,585	13,585	-	-	-
Class Fund	18,448	41,016	37,401	22,063	-	22,063
Fines and Miscellaneous Fund	116,181	84,336	68,557	131,960	-	131,960
Expendable Memorial Fund	30,497	(661)	-	29,836	-	29,836
Non-expendable Memorial Fund	5,000	-	-	5,000	-	5,000
Greater Salina Community Foundation Fund	312,707	(21,715)	-	290,992	-	290,992
Capital Projects Funds						
Capital Improvements Fund	324,392	140,000	5,856	458,536	-	
Total Reporting Entity	<u>\$ 1,100,713</u>	<u>\$ 3,157,810</u>	<u>\$ 2,973,343</u>	<u>\$ 1,285,180</u>	<u>\$ (935)</u>	
Composition of Ending Cash and Investment Balance						
Demand and savings deposits						\$ 958,418
Time deposits						5,000
Ending Cash						<u>\$ 963,418</u>
Foundation						\$ 290,991
Mutual funds						29,836
Ending Investments						<u>\$ 320,827</u>
Total Cash and Investments						<u>\$ 1,284,245</u>

The accompanying notes are an integral part of this financial statement.

See Independent Auditor's Report.

Financial Statement

SALINA PUBLIC LIBRARY
Salina, Kansas
NOTES TO FINANCIAL STATEMENT
December 31, 2018

Notes to Financial Statement

Note 1: Summary of Significant Accounting Policies

The Salina Public Library (the Library) is a municipality with tax-levying authority in Saline County, Kansas (the County). The governing body is composed of seven members who are appointed by the Mayor of the City of Salina, plus the Mayor who serves as the eighth member. The City of Salina (the City) is not financially accountable for the Library.

Regulatory Basis of Accounting

This financial statement is presented on a basis of accounting that demonstrates compliance with the cash basis and budget laws of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. For an interfund transaction, a cash receipt is recorded in the fund receiving the cash from another fund. Cash disbursements are recognized when the cash balance of a fund is decreased. For an interfund transaction, a cash disbursement is recorded in the fund from which the cash is transferred. Expenditures include disbursements, accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract.

The Library has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the regulatory basis of accounting.

Departure from Generally Accepted Accounting Principles

The basis of accounting described above results in a financial statement presentation which shows cash receipts, cash disbursements, cash and unencumbered cash balances, and expenditures compared to budget. Balance sheets that would have shown non-cash assets such as receivables, inventories and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year-end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with accounting principles generally accepted in the United States of America. Capital assets that account for the land, building and equipment owned by the municipality are not presented in the financial statement. Also, general long-term debt such as general obligation bonds, temporary notes and compensated absences are not presented in the financial statement.

Fund Descriptions

The accounts of the Library are organized and operated on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. The Library has the following fund types:

Regulatory Basis Fund Types

General Fund

To account for all unrestricted resources except those required to be accounted for in another fund.

Special Purpose Funds

To account for the proceeds of specific revenue sources (other than special assessments or major capital projects) that are restricted by law or administrative action to expenditure for specified purposes.

SALINA PUBLIC LIBRARY
Salina, Kansas
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2018

Notes to Financial Statement

Note 1: Summary of Significant Accounting Policies (Continued)

Fund Descriptions (Continued)

Governmental Funds (Continued)

Capital Project Funds

To account for financial resources segregated for the acquisitions of major capital facilities.

Ad Valorem Tax Revenue

taxes for all political
counties. The County
clerk spreads the
December 20th prior to
the following May 10th.
to be financed. The
at designated times

Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), debt service funds, and enterprise funds. The statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- a. Preparation of the budget for the succeeding calendar year on or before August 1st.
- b. Publication in local newspaper of the proposed budget and notice of public hearing on the budget on or before August 5th.
- c. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- d. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There was no such budget amendment for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, revenues are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the Library for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

SALINA PUBLIC LIBRARY
Salina, Kansas
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2018

Notes to Financial Statement

Note 1: Summary of Significant Accounting Policies (Continued)

Budgetary Information (Continued)

A legal operating budget is not required for capital project funds, and the following special purpose funds: Central Kansas Library System Fund, Central Kansas Library System Processing Fund, State Aid Fund, Fines and Miscellaneous Fund, Class Fund, Expendable Greater Salina Community Foundation Fund, Expendable Memorial, and Non-Expendable Adams Memorial Fund. Spending of funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

Note 2: Deposits and Investments

The Library had the following investments and maturities as of December 31:

<u>Investment Type</u>	<u>Fair Value</u>
Mutual Funds	\$ 29,836
Greater Salina Community Foundation	290,991
Total Fair Value	\$ 320,827

K.S.A. 9-1401 establishes the depositories which may be used by the Library. The statute requires banks eligible to hold the Library's funds have a main or branch bank in the county in which the is located, or in an adjoining county if such institution has been designated as an official and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires banks to pledge securities for deposits in excess of FDIC coverage. The other policies the Library has no that would further limit interest rate risk.

K.S.A. 12-1675 limits the Library's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Library has no investment policy that would further limit its investment choices. The rating of the Library's investments is noted above.

Concentration of credit risk - State statutes place no limit on the amount the Library may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. The Library's allocation of investments as of December 31, 2018 is as follows:

<u>Investments</u>	<u>2018</u>
Mutual Funds	9%
Greater Salina Community Foundation	91%

Custodial credit risk - deposits - Custodial credit risk is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. State statutes require the Library's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The Library had no designated "peak periods" during the year ended December 31, 2018. All deposits were legally secured at December 31, 2018.

SALINA PUBLIC LIBRARY
Salina, Kansas
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2018

Notes to Financial Statement

Note 2: Deposits and Investments (Continued)

At December 31, 2018, the carrying amount of the Library's deposits was \$958,112 and the bank balance was \$997,002. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000 was covered by federal depository insurance and \$747,002 was collateralized with securities held by the pledging financial institutions' agents in the Library's name. The pledged securities are held under a tri-party custodial agreement signed by all three parties: the Library, the pledging bank and the independent third-party bank holding the pledged securities.

Custodial credit risk - investments - For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the Library will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

Memorial Fund Investments

This fund was established, as allowed by K.S.A. 12-1225(j), from the proceeds of unrestricted amounts received from the estates of Carl F. and Frederick C. Prescott. Since no provisions were specified by the donors, the governing body is empowered to invest or reinvest the funds in a manner deemed to best serve the interests of the Library, pursuant to K.S.A. 12-1225(h). The memorial funds were invested in mutual funds and are recorded at market value.

Greater Salina Community Foundation

This fund was established in 2007 from a bequest. According to Foundation policy, the Foundation has ultimate authority and control over the assets and is empowered to invest the funds in a manner deemed to best serve the interests of the Library.

Note 3: Defined Benefit Pension Plan
Plan Description

The Library participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by KS.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issue a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 S. Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions

K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2 and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate with a 0% moratorium from the period of January 1, 2018 through September 30, 2018 for the Death and Disability Program) and the statutory contribution rate was 8.46% for the fiscal year ended December 31, 2018. Contributions to the pension plan were \$112,467 for the year ended December 31, 2018.

SALINA PUBLIC LIBRARY
Salina, Kansas
NOTES TO FINANCIAL STATEMENT (CONTINUED)
December 31, 2018

Notes to Financial Statement

Note 3: Defined Benefit Pension Plan (Continued)

Net Pension Liability

At December 31, 2018, the Library's proportionate share of the collective net pension liability reported by KPERS was 1,039,544. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017, which was rolled forward to June 30, 2018. The Library's proportion of the net pension liability was based on the ratio of the Library's contributions to KPERS, relative to the total employer and non- employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in this financial statement.

The complete actuarial valuation report, including all actuarial assumption and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publically available on the website at www.kpers.org or can be obtained as described in the first paragraph.

Note 4: Vacation Pay

Full-time employees are entitled to vacation leave as follows: Certified employees earn 10 days for their first six months of service, 15 days for one year of service and 20 days for five years of service. Full-time non-certified employees earn 5 days for their first six months of service, 10 days for one year of service, 15 days for five years of service and 20 days for ten years of service. Part-time employees earn vacation time equaling two times their average hours worked for one year of service, three times their average hours worked for five years of service and four times their average hours worked for ten years of service. Vacation leave is not cumulative. An employee separated from service in any manner, after at least one year of employment, will receive compensation for unused vacation. At December 31, 2018, the liability for unused vacation was \$57,905.

Note 5: Sick Pay

Full-time employees earn 96 hours of sick leave annually to be used for illness, maternity, or death in the family. Any unused portion may accumulate up to a maximum of 120 working days. Sick leave may not be used until earned. An employee separated from service in good standing will receive compensation for 50% of his/her accumulated sick leave. At December 31, 2018, the liability for 50% of unused sick pay was \$90,422.

Note 6: Personal Leave

Full-time employees earn two days of personal leave annually. Employees are not entitled to personal leave until completion of one year of employment. Personal leave is not cumulative and is not paid out upon termination. Based upon this, there is no liability for personal leave at December 31, 2018.

Note 7: Interfund Transfers

Operating transfers were as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund	Capital Improvement Fund	\$ 140,000
Central Kansas Library System		
Processing Fund	General Fund	7,000

Note 8: Subsequent Event

Management has evaluated the effects of the financial statement of subsequent events occurring through March 13, 2019, which is the date at which the financial statement was available to be issued.

REGULATORY - REQUIRED
SUPPLEMENTARY INFORMATION

SALINA PUBLIC LIBRARY
 Salina, Kansas
SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
 (Budgeted Funds Only)
 For the Year Ended December 31, 2018

SCHEDULE 1

	<u>Total Budget for Comparison</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Variance Over (Under)</u>
General Fund	\$ 2,561,000	\$ 2,353,251	\$ (207,749)
Special Purpose Funds			
Employee Benefits Fund	<u>503,033</u>	<u>441,659</u>	<u>(61,374)</u>
Total	<u>\$ 3,064,033</u>	<u>\$ 2,794,910</u>	<u>\$ (269,123)</u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
 Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
 For the Year Ended December 31, 2018

SCHEDULE 2-A

GENERAL FUND

	<u>Actual</u>	<u>Budget</u>	<u>Variance - Over (Under)</u>
CASH RECEIPTS			
General property taxes			
Saline County	\$ 2,395,106	\$ 2,369,109	\$ 25,997
Transfers in	7,000	-	7,000
Total Cash Receipts	<u>\$ 2,402,106</u>	<u>\$ 2,369,109</u>	<u>\$ 32,997</u>
EXPENDITURES AND TRANSFERS			
Salaries - All	\$ 1,506,772	\$ 1,565,000	\$ (58,228)
Security	62,074	60,000	2,074
Periodicals - Reference	21,482	23,000	(1,518)
Library materials - Books	128,824	142,000	(13,176)
Library materials - Non-print	77,054	85,000	(7,946)
E-resources	68,827	86,000	(17,173)
Office and library supplies	10,228	10,000	228
Postage	5,948	7,000	(1,052)
Water	6,616	8,000	(1,384)
Light and heat	87,907	90,000	(2,093)
Telephone	6,635	5,000	1,635
Repairs and maintenance	52,635	50,000	2,635
Equipment and improvements	4,966	6,000	(1,034)
Staff development and travel	16,390	16,000	390
Accounting	7,200	8,000	(800)
Insurance	23,029	25,000	(1,971)
Connections	12,544	12,000	544
Public relations	30,811	92,000	(61,189)
Technology	73,226	75,000	(1,774)
Contingency	10,083	10,000	83
Transfers out	140,000	186,000	(46,000)
Total Expenditures and Transfers	<u>\$ 2,353,251</u>	<u>\$ 2,561,000</u>	<u>\$ (207,749)</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 48,855		
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>221,034</u>		
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ 269,889</u>		

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
 Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
 For the Year Ended December 31, 2018

SCHEDULE 2-A

SPECIAL PURPOSE FUNDS
EMPLOYEE BENEFIT FUND

	<u>Actual</u>	<u>Budget</u>	<u>Variance - Over (Under)</u>
CASH RECEIPTS			
General property taxes			
Saline County	\$ 446,109	\$ 442,017	\$ 4,092
EXPENDITURES			
Social security taxes	\$ 105,463	\$ 119,723	\$ (14,260)
Kansas Public Employees' Retirement System	124,069	122,438	1,631
Unemployment insurance	1,402	1,565	(163)
Health insurance	206,871	254,307	(47,436)
Workers' compensation insurance	3,854	5,000	(1,146)
Total Expenditures	<u>\$ 441,659</u>	<u>\$ 503,033</u>	<u>\$ (61,374)</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 4,450		
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>72,454</u>		
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u><u>\$ 76,904</u></u>		

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
 Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS

SCHEDULE 2-B

For the Year Ended December 31, 2018
 (With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SPECIAL PURPOSE FUNDS
CENTRAL KANSAS LIBRARY SYSTEM FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Central Kansas Library System Grant	\$ 33,034	\$ 32,614
EXPENDITURES		
Supplies	\$ 13,449	\$ 8,166
ILL and internet	-	4,100
Miscellaneous	19,585	20,348
Total Expenditures	<u>\$ 33,034</u>	<u>\$ 32,614</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ -	\$ -
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>-</u>	<u>-</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
 Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS

SCHEDULE 2-B

For the Year Ended December 31, 2018
 (With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SPECIAL PURPOSE FUNDS
CENTRAL KANSAS LIBRARY SYSTEM PROCESSING FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Central Kansas Library System Grant	\$ 20,000	\$ 20,000
EXPENDITURES		
Supplies	\$ 4,470	\$ 4,918
Cataloging	723	2,163
Binding	7,001	2,714
Other	58	124
Miscellaneous	748	3,581
Transfer to General Fund	7,000	6,500
Total Expenditures	<u>\$ 20,000</u>	<u>\$ 20,000</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ -	\$ -
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>-</u>	<u>-</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
 Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS

SCHEDULE 2-B

For the Year Ended December 31, 2018
 (With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SPECIAL PURPOSE FUNDS
STATE AID FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
State grant-in-aid	\$ 13,585	\$ 14,418
EXPENDITURES		
Library materials	\$ 22	\$ 349
Supplies	8,568	3,913
Equipment, furniture, and software	-	164
Miscellaneous	4,995	9,992
Total Expenditures	<u>\$ 13,585</u>	<u>\$ 14,418</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ -	\$ -
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>-</u>	<u>-</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ -</u>	<u>\$ -</u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS
For the Year Ended December 31, 2018
(With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SCHEDULE 2-B

SPECIAL PURPOSE FUNDS
CLASS FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Class fees	\$ 41,016	\$ 36,114
EXPENDITURES		
Instructor	\$ 8,160	\$ 7,985
Supplies	8,688	9,515
Grants	2,934	3,214
Other	17,619	13,512
Total Expenditures	<u>\$ 37,401</u>	<u>\$ 34,226</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 3,615	\$ 1,888
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>18,448</u>	<u>16,560</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ 22,063</u>	<u>\$ 18,448</u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
 Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS

SCHEDULE 2-B

For the Year Ended December 31, 2018
 (With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SPECIAL PURPOSE FUNDS
FINES AND MISCELLANEOUS FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Fines	\$ 27,560	\$ 28,599
Donations/Memorials	4,333	5,285
Interest	-	108
Miscellaneous	<u>52,443</u>	<u>108,340</u>
Total Cash Receipts	<u>\$ 84,336</u>	<u>\$ 142,332</u>
EXPENDITURES		
Equipment and software	\$ 42,223	\$ 110,795
Grants/Programs	10,966	6,042
Library materials	5,671	930
Miscellaneous	<u>9,697</u>	<u>10,672</u>
Total Expenditures	<u>\$ 68,557</u>	<u>\$ 128,439</u>
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 15,779	\$ 13,893
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>116,181</u>	<u>102,288</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ 131,960</u>	<u>\$ 116,181</u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
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SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS

SCHEDULE 2-B

For the Year Ended December 31, 2018
(With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SPECIAL PURPOSE FUNDS
EXPENDABLE MEMORIAL FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Dividends	\$ -	\$ 196
Market value adjustment	(661)	8,130
Total Receipts	<u>\$ (661)</u>	<u>\$ 8,326</u>
EXPENDITURES		
Withdrawal of Funds	\$ -	67,280
RECEIPTS OVER (UNDER) EXPENDITURES	\$ (661)	\$ (58,954)
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>30,497</u>	<u>89,451</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ 29,836</u>	<u>\$ 30,497</u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS
For the Year Ended December 31, 2018
(With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SCHEDULE 2-B

SPECIAL PURPOSE FUNDS
EXPENDABLE GREATER SALINA COMMUNITY FOUNDATION

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Contributions received	\$ -	\$ 199,241
Gain (loss) on investments	(18,648)	29,835
Total Receipts	<u>\$ (18,648)</u>	<u>\$ 229,076</u>
EXPENDITURES		
Investment fees	<u>\$ 3,067</u>	<u>\$ -</u>
RECEIPTS OVER EXPENDITURES	\$ (21,715)	\$ 229,076
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>312,707</u>	<u>83,631</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ 290,991</u>	<u>\$ 312,707</u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS

SCHEDULE 2-B

For the Year Ended December 31, 2018
(With Comparative Actual Total for the Prior Year Ended December 31, 2017)

SPECIAL PURPOSE FUNDS
NON-EXPENDABLE ADAMS MEMORIAL FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Interest	\$ -	\$ -
EXPENDITURES		
Transfer to Fines and Miscellaneous Fund	\$ -	\$ -
RECEIPTS OVER (UNDER) EXPENDITURES	\$ -	\$ -
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>5,000</u>	<u>5,000</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ 5,000</u>	<u>\$ 5,000</u>

Regulatory-Required Supplementary Information

SALINA PUBLIC LIBRARY
Salina, Kansas
SCHEDULE OF RECEIPTS AND EXPENDITURES
REGULATORY BASIS
For the Year Ended December 31, 2018
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SCHEDULE 2-B

CAPITAL PROJECT FUND

	<u>2018</u>	<u>2017</u>
CASH RECEIPTS		
Transfers in	\$ 140,000	\$ 90,000
EXPENDITURES		
Capital expense	\$ 5,856	\$ 83,150
RECEIPTS OVER (UNDER) EXPENDITURES	\$ 134,144	\$ 6,850
UNENCUMBERED CASH AND INVESTMENT BALANCE - BEGINNING OF YEAR	<u>324,392</u>	<u>317,542</u>
UNENCUMBERED CASH AND INVESTMENT BALANCE - END OF YEAR	<u>\$ 458,536</u>	<u>\$ 324,392</u>

Regulatory-Required Supplementary Information

**ADDITIONAL SUPPLEMENTARY
INFORMATION**

SALINA PUBLIC LIBRARY
 Salina, Kansas
FUNDS ON DEPOSIT COMPARED WITH DEPOSITORY COVERAGE
 December 31, 2018

	<u>Sunflower Bank</u>	<u>American State Bank</u>
Funds on Deposit		
Demand deposits	\$ 383,144	\$ -
Savings	613,858	-
Time deposits	-	5,000
Total Funds on Deposit	<u>\$ 997,002</u>	<u>\$ 5,000</u>
 Coverage		
FDIC coverage	\$ 250,000	\$ 250,000
Securities pledged - Market value	<u>2,283,055</u>	-
Total Coverage	<u>\$ 2,533,055</u>	<u>\$ 250,000</u>
 FUNDS AT RISK	<u>NONE</u>	<u>NONE</u>

Additional Information