

MCPHERSON AIRPORT AUTHORITY

FINANCIAL STATEMENT

**FOR THE YEAR ENDED
DECEMBER 31, 2017**

MCPHERSON AIRPORT AUTHORITY

MCPHERSON, KANSAS

For the Year Ended December 31, 2017

Cynthia Peterson, Airport Manager

BOARD OF DIRECTORS

Larry B. Kavouras

Norlan L. Ferguson

Kennard Boldt

Joe Harkins

Dale Sprague

MCPHERSON AIRPORT AUTHORITY
For the Year Ended December 31, 2017

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INDEPENDENT AUDITOR'S REPORT

McPherson Airport Authority
McPherson, Kansas 67460

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash of the McPherson Airport Authority, a Municipality, as of and for the year ended December 31, 2017 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the McPherson Airport Authority on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

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Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the McPherson Airport Authority as of December 31, 2017, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the McPherson Airport Authority as of December 31, 2017, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the 2017 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget and individual fund schedule of regulatory basis receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the 2017 basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 information has been subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the 2017 basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the McPherson Airport Authority as of and for the year ended December 31, 2016 (not presented herein), and have issued our report thereon dated November 13, 2017, which contained an unmodified opinion on the basic financial statement. The 2016 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <http://www.admin.ks.gov/offices/chief-financial-officer/municipal-services>. The 2016 actual column (2016 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures – actual and budget for the year ended December 31, 2017 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2016 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2016 basic financial statement. The 2016 comparative information was subjected to the auditing procedures applied in the audit of the 2016 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2016 basic financial statement or to the 2016 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2016 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2016, on the basis of accounting described in Note 1.

Swindoll, Janzen, Hawk & Loyd, LLC

Swindoll, Janzen, Hawk & Loyd, LLC
McPherson, KS
September 14, 2018

MCPHERSON AIRPORT AUTHORITY

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASHRegulatory Basis

For the Year Ended December 31, 2017

	<u>Beginning Unencum- bered Cash Balance</u>	<u>Prior Year Cancelled Encumb- rances</u>	<u>Receipts</u>	<u>Expendi- tures</u>	<u>Ending Un- encumbered Cash Balance</u>	<u>Add: Encum- brances and Accounts Payable</u>	<u>Ending Cash Balance</u>
General Fund	\$ 227,782	\$ -	\$ 331,306	\$ 374,973	\$ 184,115	\$ 15,277	\$ 199,392
Total	\$ 227,782	\$ -	\$ 331,306	\$ 374,973	\$ 184,115	\$ 15,277	\$ 199,392

COMPOSITION OF CASH:

Cash on Hand	\$ 304
Checking account (operations) - Home State Bank	123,763
Checking account (fuel) - Home State Bank	63,128
Checking account - Home State Bank	<u>12,197</u>
Total composition of cash	\$ 199,392

MCPHERSON AIRPORT AUTHORITY

NOTES TO FINANCIAL STATEMENT

For the Year Ended December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) *Municipal Financial Reporting Entity*

The McPherson Airport Authority is a municipal corporation governed by a five-member board of directors. The financial statement presents the McPherson Airport Authority (the municipality). The Airport does not have any related municipal entities. The municipality was created July 8, 1998, through an interlocal cooperation agreement between the City of McPherson, Kansas and McPherson County, Kansas. The purpose of the municipality is for management and operation of the McPherson Airport.

(b) *Regulatory Basis Fund Types*

General Fund – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

Bond and Interest Fund – used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Project Fund – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Fund – funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.).

Trust Fund – funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

Agency Fund – funds used to report assets held by the municipal reporting entity in a purely custodial capacity (i.e. payroll clearing fund, county treasurer tax collection accounts, etc.).

(c) *Basis of Accounting*

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America. The *Kansas Municipal Audit and Accounting Guide (KMAAG)* regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The Airport has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the Airport to use the regulatory basis of accounting.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

(d) Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- 1) Preparation of the budget for the succeeding calendar year on or before August 1st.
- 2) Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- 3) Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- 4) Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for 2017.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budget expenditure authority lapses at year end.

A legal operating budget is not required for Capital Project Funds, Agency Funds, Trust Funds and certain Special Purpose Funds as noted in the presentation of Schedule 2.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Compliance with Kansas Statutes

The 2017 budget was not published in accordance with K.S.A. 79-2925 et seq. or as required by the Interlocal Agreement.

3. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the Airport. The statute requires banks eligible to hold the Airport's funds have a main or branch bank in the county in which the Airport is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The Airport has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the Airport's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Airport has no investment policy that would further limit its investment choices.

3. DEPOSITS AND INVESTMENTS (CONT.)

Concentration of credit risk. State statutes place no limit on the amount the Airport may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the Airport's deposits may not be returned to it. State statutes require the Airport's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas Airport, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2017.

At December 31, 2017, the Airport's carrying amount of deposits was \$199,088 and the bank balance was \$198,048. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$198,048 was covered by federal depository insurance.

Custodial credit risk – investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the Airport will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

4. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

Other Employee Benefits

Vacation – Vacation leave if not taken shall not accrue from year to year. No vacation leave shall be taken until a new employee has completed one year of continuous service.

Each permanent full-time employee will accrue vacation leave as follows:

<u>Years of Service</u>	<u>Per Year</u>
After 1 year	40 working hours
After 2 - 9 years	80 working hours
After 10+ years	120 working hours

Other employees shall not receive vacation leave.

5. OTHER RELATIONSHIPS

McPherson City/County Airport

The McPherson Airport Authority was established as provided for by applicable State Statutes. The property and business of the Airport is managed by its Board of Directors. The Board consists of five directors. Four directors are selected by the governing bodies of the City and County, two by the City and two by the County, and one at-large director is selected by the other four. Each entity provides ongoing financial responsibility through annual appropriations for the operation of the airport on an equal basis, as determined through the preparation of an annual operating budget. The City of McPherson levies property taxes for its allocation and McPherson County funding is provided from the County's General Fund.

The Airport is authorized only to issue revenue bonds, notes or other evidence of indebtedness payable from airport revenues. Title to the airport property remains with the City and County as equal co-owners. Title to all real and personal property purchased with funds of the Airport will be acquired, held and disposed of in the name of the Airport unless otherwise required by law or by the terms of a gift or grant. The Airport may be dissolved by vote of at least two-thirds (2/3) of the respective governing body members of each owner. The Board of Directors of the Airport shall liquidate the assets of the Airport and distribute the assets of the Airport or the net proceeds thereof to the City and County in a manner to be determined by it pursuant to law. Full possession and use of the Airport shall revert to the owners as equal tenants in common upon termination of the Airport.

6. CLAIMS AND JUDGMENTS

The Airport participates in federal, state and county programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Airport may be required to reimburse the grantor government. As of the date of this report, the grant expenditures have not been audited, but the Airport believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on any of the individual governmental funds or the overall financial position of the Airport.

The Airport is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Airport has purchased commercial insurance for these potential risks. There have been no significant reductions in insurance coverage from 2016 to 2017 and there were no settlements that exceeded insurance coverage in the past three years.

During the ordinary course of its operations, the Airport is a party to various claims, legal actions and complaints. It is the opinion of the Airport's management and legal counsel that these matters are not anticipated to have a material impact on the Airport.

7. SUBSEQUENT EVENTS

The Airport was awarded a \$1,970,387 federal grant in 2015 to Rehabilitate and Realign (parallel) Taxiway A and Reconstruct Taxiway A3. The design of this project was completed in 2015 and has a projected cost of \$2,189,319 including the cost of the design. Construction of the project began in 2018 when the first federal funds were received. The project is expected to be completed in 2018. As of the audit report date, \$1,524,717 has been expended. The City and County will be expected to share in funding the required local 10% match of the project.

Management has evaluated the effects on the financial statement of subsequent events occurring through the date of this report, which is the date at which the financial statement was available to be issued.

MCPHERSON AIRPORT AUTHORITY
REGULATORY - REQUIRED
SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2017

MCPHERSON AIRPORT AUTHORITY

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET

Regulatory Basis

(Budgeted Funds Only)

For the Year Ended December 31, 2017

	<u>Certified Budget</u>	<u>Adjustment for Qualifying Budget Credits</u>	<u>Total Budget for Comparison</u>	<u>Expenditures Chargeable to Current Year</u>	<u>Variance - Over (Under)</u>
General Fund	\$ 2,444,655	\$ -	\$ 2,444,655	\$ 374,973	\$ (2,069,682)

MCPHERSON AIRPORT AUTHORITY

GENERAL FUNDSCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGETRegulatory Basis

For the Year Ended December 31, 2017

	<u>2017</u>			Variance - Over (Under)
	<u>2016 Actual</u>	<u>Actual</u>	<u>Budget</u>	
Receipts				
Fuel	\$ 75,227	\$ 97,237	\$ 78,000	\$ 19,237
Hangars/tie down/rents	40,872	41,873	39,000	2,873
Sales	1,338	1,867	3,000	(1,133)
Land lease	1,836	1,836	1,836	-
Appropriations	122,480	122,480	122,480	-
Grants	51,498	64,858	1,980,000	(1,915,142)
Interest income	589	345	480	(135)
Donations	3,900	125	-	125
Other income	12,705	685	220,000	(219,315)
Total receipts	<u>310,445</u>	<u>331,306</u>	<u>\$ 2,444,796</u>	<u>\$ (2,113,490)</u>
Expenditures				
Fuel	55,770	77,130	\$ 57,100	\$ 20,030
Oil	359	140	425	(285)
Maps	709	435	1,700	(1,265)
Advertising	469	205	1,200	(995)
Auto expense	500	-	2,000	(2,000)
Catering	762	181	950	(769)
Credit card fees	1,408	1,735	1,800	(65)
Dues	352	252	352	(100)
Dyed diesel	659	1,245	500	745
Other fees	9	577	-	577
Insurance	11,960	17,309	8,364	8,945
Licenses and permits	-	30	40	(10)
Mail and shipping	409	519	552	(33)
Maintenance	63,455	101,825	2,263,375	(2,161,550)
Office supplies	5,160	3,757	6,000	(2,243)
Payroll expenses	58,484	67,453	64,404	3,049
Personal property taxes	1,824	957	1,223	(266)
Professional fees	43,400	70,484	3,126	67,358
Rentals	591	552	552	-
Sales tax	5,949	8,263	6,000	2,263
Snow removal	-	-	1,400	(1,400)
Special events	4,781	-	1,250	(1,250)
Subscriptions	720	1,360	-	1,360
Travel and conferences	36	749	350	399
Utilities	16,574	17,829	21,992	(4,163)
Other expense	349	1,986	-	1,986
Total expenditures	<u>274,689</u>	<u>374,973</u>	<u>\$ 2,444,655</u>	<u>\$ (2,069,682)</u>
Receipts Over (Under) Expenditures	35,756	(43,667)		
Unencumbered Cash, Beginning	<u>192,026</u>	<u>227,782</u>		
Unencumbered Cash, Ending	<u>\$ 227,782</u>	<u>\$ 184,115</u>		