

**RURAL WATER DISTRICT #4, INC.
BOURBON COUNTY, KANSAS**

Regulatory Basis Financial Statement,
Independent Auditors' Report, and
Regulatory-Required Supplementary Information
For the Year Ended
December 31, 2018

**RURAL WATER DISTRICT #4, INC.
BOURBON COUNTY, KANSAS**

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Diehl Banwart Bolton

Certified Public Accountants PA

INDEPENDENT AUDITORS' REPORT

Board of Directors and management
Rural Water District #4, Inc.
Bourbon County, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of Rural Water District, #4, Inc., Bourbon County, Kansas as of and for the year ended December 31, 2018 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by Rural Water District #4, Inc., Bourbon County, Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of Rural Water District #4, Inc., Bourbon County, Kansas as of December 31, 2018 or changes in financial position or cash flows thereof for the year then ended.

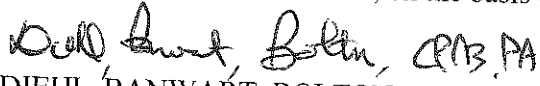
Unqualified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the Rural Water District #4, Inc., Bourbon County, Kansas as of December 31, 2018, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide described in Note 1.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The schedule of regulatory basis receipts and expenditures-actual (Schedule 1 as listed in the table of contents) is presented for analysis and is not a required part of the basic financial statement, however is required to be presented under the provisions of the Kansas Municipal Audit and Accounting Guide. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

The 2017 Actual column presented in the schedule of regulatory basis receipts and expenditures – actual (Schedule 1 as listed in the table of contents) is also presented for comparative analysis and was not a required part of the 2017 basic financial statement upon which we rendered an unmodified opinion dated January 18, 2018. The 2017 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <http://admin.ks.gov/offices/chief-financial-officer/municipal-services>. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information was subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the 2017 basic financial statement as a whole, on the basis of accounting described in Note 1.


DIEHL, BANWART, BOLTON, CPAs, PA

January 18, 2018
Fort Scott, Kansas

RURAL WATER DISTRICT #4, INC.
BOURBON COUNTY, KANSAS

Summary Statement of Receipts, Expenditures, and Unencumbered Cash
Regulatory Basis
For the Year Ended December 31, 2018

Funds	Beginning Unencumbered Cash Balance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add		Ending Cash Balance
					Encumbrances and Accounts Payable		
Business Fund: Water Utility	\$ 814,103.39	\$ 345,471.13	\$ 480,922.46	\$ 678,652.06	\$ 12,480.18		\$ 691,132.24
Composition of Cash:							
			Cash in bank - operating checking account.....			\$ 523,931.78	
			Cash in bank - savings account.....			37,200.46	
			Cash in bank - principal and interest reserve account.....			35,000.00	
			Certificates of Deposit - bond reserve.....			91,000.00	
			Certificates of Deposit -			4,000.00	
			Totals.....			\$ 691,132.24	

The notes to the financial statement are an integral part of this statement.

**RURAL WATER DISTRICT #4, INC.
BOURBON COUNTY, KANSAS**

Notes to Financial Statement
For the Year Ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statement of Rural Water District, #4, Inc., Bourbon County, Kansas has been prepared in order to show compliance with the cash basis and budget laws of the State of Kansas. The Kansas Municipal Audit and Accounting Guide (KMMAG), as approved by the director of the Kansas Division of Accounts and Reports, establishes the guidelines for the regulatory basis of accounting in the state of Kansas. The more significant of the District's accounting policies follow.

Nature of Organization: Rural Water District, #4, Inc., Bourbon County, Kansas is a municipal corporation governed by an elected five-member board of directors. The District provides water to members of the District primarily in rural Bourbon County, Kansas. In previous years, the District purchased its water from the cities of Moran and Bronson, Kansas. The District completed an extensive capital project in 1998, which involved the building of a small lake and treatment plant for the purpose of treating raw water and selling water to its patrons as well as to other local governmental entities. The District began pumping and selling its own water in June 1998. All water sales are made to residents and two water suppliers in the area of the District. Accordingly, the District's operations are dependent upon the economic conditions of the area.

Reporting Entity

This financial statement presents Rural Water District, #4, Inc., Bourbon County, Kansas (primary government). There are no related municipal entities which should be accounted for in the District's financial statement.

Basis of Presentation - Fund Accounting

A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restriction, or limitations.

The following types of funds comprise the financial activities of Rural Water District, #4, Inc., Bourbon County, Kansas:

Business fund – funds financed in whole or part by fees charged to users of the goods or services (i.e. enterprise and internal service fund, etc.)

1. **SIGNIFICANT ACCOUNTING POLICIES** (Continued)

Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The District has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the District to use the regulatory basis of accounting.

Budgetary Information

Kansas statutes do not require budgets for rural water districts.

Deposits and Investments

Deposits and investments include a money market checking account, a savings account, and certificates of deposit. Kansas statutes permit investment in checking accounts, savings accounts, certificates of deposit, and, in certain cases, obligations of the U.S. Treasury.

Compensated Absences

The District does not provide sick or vacation benefits.

Income Taxes: Rural Water District, #4, Inc., Bourbon County, Kansas is recognized by the Internal Revenue Service as a not-for-profit municipality corporation, and is exempt from Federal and State income taxes. Accordingly, this financial statement does not include a provision for income taxes.

Termination and Post Employment Benefits

The District does not offer termination or post employment benefits.

2. **STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

Compliance with Kansas Statutes

This financial statement has been prepared in order to show compliance with the cash basis laws and Statutes of the State of Kansas. The District was in apparent compliance with the cash basis laws and Statutes of the State of Kansas.

3. **DEPOSITS AND INVESTMENTS**

K.S.A. 9-1401 establishes the depositories which may be used by the District. The statute requires banks eligible to hold the District's funds have a main or branch bank in the county in which the District is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The District has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the District's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The District has no investment policy that would further limit its investment choices, but has limited the investments to time deposits at the local bank.

Concentration of credit risk. State statutes place no limit on the amount the District may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial credit risk – deposits. Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. State statutes require the District's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The District does not have any "peak periods" designated. All deposits were legally secured at December 31, 2018.

At December 31, 2018 the District's carrying amount of deposits was \$691,132.24 and the bank balance was \$691,132.24. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, \$250,000.00 was covered by federal depository insurance, and the remaining \$441,132.24 was collateralized with securities totaling \$718,986.70 held by the pledging financial institutions' agents in the District's name.

4. **BENEFIT UNIT DEPOSITS**

Customers of the District are required to pay a deposit for a benefit unit prior to connecting to a rural water line. Benefit unit deposits totaled \$13,000.00 for the year, which was comprised of thirteen new benefit unit deposits totaling \$13,000.00 and no new rental benefit unit deposits.

5. **RISK MANAGEMENT**

The water district is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The water district manages these risks of loss through various commercial insurance policies. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

6. FIXED ASSETS

As discussed in Note 1, regulatory basis financial statements do not record property, plant and equipment as assets of the District. In addition, depreciation expense in the assets is not recorded. However, the District does keep track of fixed assets and the depreciation thereon for internal monitoring.

In connection with Fixed Asset accounting, plant and equipment are capitalized at cost and are depreciated on the straight-line method over the estimated useful life of the assets as follows:

Office Equipment and Vehicles	5 Years
Machinery	7 Years
Plant and Equipment	40 & 50 Years

Maintenance and repairs are charged to expense as incurred. Major renewals and improvements are capitalized.

Fixed assets and accumulated depreciation changed for the year as follows:

Fixed Asset	Beginning Balance	Additions	Deletion	Ending Balance
Land	\$ 39,109.47	\$ -	\$ -	\$ 39,109.47
Machinery & Construction	3,409,871.64	20,650.68	-	3,430,522.32
Engineering Fees	610,367.19	-	-	610,367.19
Legal & Title Work	156,294.46	-	-	156,294.46
Inspection Fees	95,356.43	-	-	95,356.43
Easement & Leases	77,135.42	467,663.01	-	544,798.43
Machinery & Equipment	204,016.12	-	-	204,016.12
Bond Underwriting Fee	71,934.76	-	-	71,934.76
Grant Administration Costs	13,000.00	-	-	13,000.00
	4,677,085.49	488,313.69	-	5,165,399.18
Office Equipment	12,681.25	-	-	12,681.25
	<u>\$ 4,689,766.74</u>	<u>\$ 488,313.69</u>	<u>\$ -</u>	<u>\$ 5,178,080.43</u>
Accumulated Depreciation	<u>\$ 2,138,404.48</u>	<u>\$ 93,845.96</u>	<u>\$ -</u>	<u>\$ 2,232,250.44</u>

7. NOTES PAYABLE

Long-term obligations of the District are comprised of the following:

Bonds Payable:

Water-Utility System Revenue Bonds, Series 2016, payable in annual principal payments of \$75,000 to \$100,000, plus interest at 0.50% to 2.75%. The first payment of principal was due in September 2016, with final payment scheduled for 2025. The bonds are secured by a lien on all revenue from the water system.

December 31, 2018

\$ 660,000.00

7. NOTES PAYABLE (Continued)

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity
Revenue Bonds				
Water Utility Series 2016	0.50-2.75%	5/5/2016	\$910,000	9/1/2025

Changes in long-term liabilities for the Entity for year ended December 31, 2018 were as follows:

Issue	Balances Beginning of Year	Additions/ New Debt	Reductions/ Principal Paid	Balances End of Year	Interest Paid
Revenue Bonds					
Water Utility Series 2016	\$ 750,000.00	\$ -	\$ 90,000.00	\$ 660,000.00	\$ 15,762.50
Total Revenue Bonds	750,000.00	-	90,000.00	660,000.00	15,762.50
Total Long Term Debt	\$ 750,000.00	\$ -	\$ 90,000.00	\$ 660,000.00	\$ 15,762.50

Current maturities of long-term debt and interest for the next five years and in five-year increments through maturity are as follows:

December 31,	PRINCIPAL	INTEREST	TOTAL
2019	\$ 90,000.00	\$ 14,637.50	\$ 104,637.50
2020	90,000.00	13,287.50	103,287.50
2021	90,000.00	11,712.50	101,712.50
2022	95,000.00	9,912.50	104,912.50
2023	95,000.00	7,775.00	102,775.00
2024	100,000.00	5,400.00	105,400.00
2025	100,000.00	2,750.00	102,750.00
	<u>\$ 660,000.00</u>	<u>\$ 65,475.00</u>	<u>\$ 725,475.00</u>

8. CONTRACT PAYABLE

The District entered into an agreement with the Kansa Water Office (KWO) to purchase water rights and associated storage space at Xenia Lake. The KWO agreed to sell 46.24% of its interest in water rights and storage space to the District, increasing the District's interests to 52.69%. The District agreed to pay the KWO \$175,000, plus \$19,376 annually plus interest at a variable interest rate for 15 years to pay for the remaining amount due of \$290,644.45. Final payment is due in 2033.

9. COMPLIANCE WITH BOND COVENANTS

The District's Water System Revenue Bonds, Series 2016, contain the following covenants:

- a. There shall be transferred to the principal and interest account a prorata portion of the amount necessary to pay the next scheduled debt service payment. In addition a contingency reserve balance of \$91,000.00 shall be maintained.
- b. The District shall charge fees sufficient to pay the cost of operations, maintenance, improvements and debt service as well as maintain reserves. Net revenues must be at least 120% of the year's debt service requirement. For the year ended December 31, 2018, net revenues totaled \$167,980.41, or 162% of the next year's debt service requirement of \$103,287.58.
- c. The District served approximately 534 units on January 1, 2017 and 544 units on December 31, 2018.

As of December 31, 2018, the required and actual reserve balances were as follows:

	<u>REQUIRED</u>	<u>ACTUAL</u>
2018 Principal and Interest	\$ 34,603.56	\$ 35,000.00
2018 Contingency Reserve	91,000.00	91,000.00

10. ECONOMIC DEPENDENCY

Water sales to the City of Bronson, Kansas and Consolidated Rural Water District #2 of Bourbon County, totaled \$88,526.70 or approximately 36% of total water sales for the year ended December 31, 2018.

11. LONG-TERM OBLIGATIONS

On December 20, 2000, the District entered into a 10 year water sales contract with Bourbon Co. Consolidated RWD #2. Bourbon Co. Consolidated RWD #2 is contractually obligated to purchase 50,000 gallons of water each month or 600,000 gallons of water annually from the District. Although this contract has expired, the District and Bourbon Co. Consolidated RWD #2 continue to operate under this contract and are currently working on a new contract.

On February 3, 1993, the District entered into a 40 year water sales contract with the City of Bronson, Kansas. The City of Bronson, Kansas is contractually obligated to purchase no more than 21,000,000 gallons of water each month from the District. On December 22, 1995, the contract was amended to provide that the City agrees to purchase 100% of its water from the District, and the term of the contract was changed from 40 years to a five year period with seven five year options or extensions under the terms thereof. On October 30, 2012, the contract was amended again to change the term back to 40 years.

12. SUBSEQUENT EVENTS

Management has evaluated events and transactions occurring subsequent to December 31, 2018 through January 30, 2019, the date of the financial statement. During this period, there were no subsequent events requiring recognition in the financial statement or disclosure in the notes to the financial statement.

**REGULATORY-REQUIRED
SUPPLEMENTARY INFORMATION**

RURAL WATER DISTRICT #4, INC.
BOURBON COUNTY, KANSAS
WATER UTILITY FUND

Schedule of Receipts and Expenditures - Actual

Regulatory Basis

For the Year Ended December 31, 2018

(With Comparative Actual Amounts for the Year Ended December 31, 2017)

	2017 Actual	2018 Actual
Receipts		
Operating Receipts		
Metered water sales	\$ 221,702.58	\$ 261,771.11
Debt service fees	63,538.00	65,544.00
Penalties	1,888.45	1,573.44
Nonoperating Receipts		
Interest income	1,006.78	923.77
Miscellaneous income	3,187.56	2,658.81
Benefit unit deposits	10,000.00	13,000.00
Total Receipts	<u>301,323.37</u>	<u>345,471.13</u>
Expenditures		
Operating Expenditures		
Salaries	52,700.80	56,457.95
Payroll taxes	4,894.87	4,690.58
Operating supplies	27,225.28	35,254.87
Repairs and maintenance	46,174.27	42,670.52
Utilities and telephone	19,913.31	18,811.84
Office supplies	6,140.87	6,975.33
Insurance	4,511.00	4,576.00
Miscellaneous expense	6,794.55	8,053.63
Nonoperating Expenditures		
Debt Service		
Principal paid	85,000.00	90,000.00
Interest paid	16,612.50	15,762.50
Capital Outlays	2,305.00	197,669.24
Total Expenditures	<u>272,272.45</u>	<u>480,922.46</u>
Receipts Over (Under) Expenditures	29,050.92	(135,451.33)
Unencumbered Cash, Beginning	<u>785,052.47</u>	<u>814,103.39</u>
Unencumbered Cash, Ending	<u>\$ 814,103.39</u>	<u>\$ 678,652.06</u>