

**MCPHERSON TOWNSHIP**

Financial Statement With Independent Auditors' Report

For the Year Ended December 31, 2019

**MCPHERSON TOWNSHIP**  
Financial Statement With Independent Auditors' Report  
For the Year Ended December 31, 2019

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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
**McPherson Township**  
McPherson, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of **McPherson Township**, as of and for the year ended December 31, 2019 and the related notes to the financial statement.

### Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statement is prepared by **McPherson Township** on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of

## McPherson Township

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accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matters discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of **McPherson Township** as of December 31, 2019, or changes in financial position and cash flows thereof for the year then ended.

### Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of **McPherson Township** as of December 31, 2019, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

### Other Matters

#### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures – actual and budget and individual fund schedules of regulatory basis receipts and expenditures – actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement; however, are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statement as a whole, on the basis of accounting described in Note 1.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of **McPherson Township** as of and for the year ended December 31, 2018 (not presented herein), and have issued our report thereon dated April 30, 2019, which contained an unmodified opinion on the basic financial statement. The 2018 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the web site of the Kansas Department of Administration at the following link <http://admin.ks.gov/offices/chief-financial-officer/municipal-services>. The 2018 actual column (2018 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures – actual and budget for the year ended December 31, 2019 (Schedule 2 as listed in the

table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2018 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2018 basic financial statement. The 2018 comparative information was subjected to the auditing procedures applied in the audit of the 2018 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2018 basic financial statement or to the 2018 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2018 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2018, on the basis of accounting described in Note 1.

*Adams, Brown, Beran & Ball, Chartered*

**ADAMS, BROWN, BERAN & BALL, CHTD.**

Certified Public Accountants

March 20, 2020

**MCPHERSON TOWNSHIP**  
Summary Statement of Receipts, Expenditures and Unencumbered Cash  
Regulatory Basis  
For the Year Ended December 31, 2019

Fund	Beginning Unencumbered Cash	Prior Year Cancelled Encumbrances	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
<b>Governmental Type Funds</b>							
<b>General Fund</b>	\$ 9,372	-	9,263	7,880	<b>10,755</b>	-	<b>10,755</b>
<b>Special Purpose Funds</b>							
Road Fund	16,819	-	433,261	419,615	<b>30,465</b>	-	<b>30,465</b>
Fire Fund	19,329	-	167,522	165,644	<b>21,207</b>	-	<b>21,207</b>
Special Machinery Fund	43,687	-	108,458	43,627	<b>108,518</b>	-	<b>108,518</b>
<b>Total Reporting Entity</b>	<u>\$ 89,207</u>	<u>-</u>	<u>718,504</u>	<u>636,766</u>	<u><b>170,945</b></u>	<u>-</u>	<u><b>170,945</b></u>
<b>Composition of Cash</b>					Checking and Money Market Account	\$	<u><b>170,945</b></u>

The notes to the financial statement are an integral part of this statement.

**MCPHERSON TOWNSHIP**  
Notes to Financial Statement  
December 31, 2019

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**McPherson Township** has established a uniform system of accounting maintained to reflect compliance with the applicable laws of the State of Kansas. The accompanying financial statement is presented to conform to the cash basis and budget laws of the State of Kansas, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The following is a summary of such significant policies.

**Financial Reporting Entity**

The Township is a municipal corporation governed by an elected three-member board. A related municipal entity is an entity established to benefit the Township and/or its constituents. The Township has no related municipal entities.

**Basis of Presentation – Fund Accounting**

The accounts of the Township are organized and operated on the basis of funds. In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The following types of funds comprise the financial activities of the Township for the year ended December 31, 2019.

**Regulatory Basis Fund Types**

**General Fund** – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

**Special Purpose Fund** – used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

**Basis of Accounting**

*Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America* The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The Township has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the Township to use the regulatory basis of accounting.

**Reimbursements**

The Township records reimbursable expenditures in the fund that makes the disbursement and records

**MCPHERSON TOWNSHIP**  
Notes to Financial Statement  
December 31, 2019

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reimbursements as a receipt to the fund that receives the reimbursement. For purposes of budgetary comparisons, the expenditures are properly offset by the reimbursements under KMAAG regulatory basis of accounting.

**NOTE 2 – BUDGETARY INFORMATION**

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- a. Preparation of the budget for the succeeding calendar year on or before August 1st.
- b. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15th, but at least 10 days after publication of notice of hearing.
- d. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least 10 days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the Township for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for capital project funds, trust funds, and the following special purpose fund: Special Machinery Fund.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

**NOTE 3 – DEPOSITS AND INVESTMENTS**

**McPherson Township** follows the practice of pooling cash and investments of all funds. Each fund's portion of total cash and investments is summarized by fund category in the summary statement of receipts, expenditures and unencumbered cash.



**MCPHERSON TOWNSHIP**  
Notes to Financial Statement  
December 31, 2019

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K.S.A. 9-1401 establishes the depositories which may be used by the Township. The statute requires banks eligible to hold the Township's funds have a main or branch bank in the county in which the Township is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The Township has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the Township's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Township has no investment policy that would further limit its investment choices.

**Concentration of Credit Risk**

State statutes place no limit on the amount the Township may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and K.S.A. 9-1405.

**Custodial Credit Risk – Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. State statutes require the Township's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. The Township does not use "peak periods". All deposits were legally secured at December 31, 2019.

At December 31, 2019, the Township's carrying amount of deposits was \$170,945 and the bank balance was \$174,859. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance, all was covered by federal depository insurance.

**Custodial Credit Risk – Investments**

For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured. The Township had no investments at December 31, 2019.

**NOTE 4 – INTERFUND TRANSFERS**

Interfund transfers within the reporting entity are substantially for the purpose of subsidizing operating functions, funding capital projects and asset acquisitions or maintaining debt service on a routine basis as authorized by Kansas statutes. **McPherson Township's** interfund transfers and regulatory authority for the year ended December 31, 2019 were as follows:

<u>From</u>	<u>To</u>	<u>Regulatory Authority</u>	<u>Amount</u>
Road Fund	Special Machinery Fund	K.S.A. 68-141g	\$ 108,000

**NOTE 5 – LITIGATION**

**McPherson Township** is a party to various legal proceedings which normally occur in governmental operations. These legal proceedings are not likely to have a material financial impact on the affected funds of the Township.

**MCPHERSON TOWNSHIP**  
Notes to Financial Statement  
December 31, 2019

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**NOTE 6 – RISK MANAGEMENT**

**McPherson Township** carries commercial insurance for risks of loss, including property, general liability, contractors' equipment, automobile, linebacker and workers' compensation. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

**NOTE 7 – COMPENSATED ABSENCES**

Full-time employees receive two weeks of paid vacation and five days of paid sick leave. Vacation and sick leave cannot be carried over from year to year.

**NOTE 8 – OTHER POST EMPLOYMENT BENEFITS**

As provided by K.S.A. 12-5040, **McPherson Township** allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the Township is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the Township makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

**NOTE 9 – LONG-TERM DEBT**

**McPherson Township** has entered into capital lease agreements for equipment. The leases contain a fiscal funding clause.

**MCPHERSON TOWNSHIP**  
Notes to Financial Statements  
December 31, 2019

Changes in long-term liabilities for the Township for the year ended December 31, 2019, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Balance Beginning of Year	Additions	Reductions/ Payments	Balance End of Year	Interest Paid
<b>Capital Leases</b>									
Caterpillar Motor Grader	2.67%	9/14/2015	\$ 130,142	9/14/2020	\$ 54,577	-	26,924	<b>27,653</b>	1,428
John Deere Farm Loader	5.01%	3/28/2016	69,898	3/15/2022	55,318	-	12,912	<b>42,406</b>	2,541
<b>Total Contractual Indebtedness</b>					<u>109,895</u>	<u>-</u>	<u>39,836</u>	<u><b>70,059</b></u>	<u>3,969</u>

Current maturities of long-term debt and interest for the next four years through maturity are as follows:

	YEAR			
	2020	2021	2022	Total
Principal				
Caterpillar Motor Grader	\$ 27,653	-	-	27,653
John Deere Farm Loader	13,505	14,126	14,775	42,406
Total Principal	41,158	14,126	14,775	70,059
Interest				
Caterpillar Motor Grader	766	-	-	766
John Deere Farm Loader	1,948	1,327	678	3,953
Total Interest	2,714	1,327	678	4,719
Total Principal and Interest	\$ 43,872	15,453	15,453	74,778

**MCPHERSON TOWNSHIP**

Regulatory-Required Supplementary Information

**MCPHERSON TOWNSHIP**  
Summary of Expenditures - Actual and Budget  
Regulatory Basis  
For the Year Ended December 31, 2019

Funds	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	<b>Expenditures Chargeable to Current Year</b>	Variance Over (Under)
<b>Governmental Type Funds</b>					
<b>General Fund</b>	\$ 8,000	-	8,000	<b>7,880</b>	(120)
<b>Special Purpose Funds</b>					
Road Fund	435,500	-	435,500	<b>419,615</b>	(15,885)
Fire Fund	173,000	-	173,000	<b>165,644</b>	(7,356)

**MCPHERSON TOWNSHIP****General Fund**

## Schedule of Receipts and Expenditures - Actual and Budget

## Regulatory Basis

For the Year Ended December 31, 2019

(With Comparative Actual Totals for the Prior Year Ended December 31, 2018)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Taxes and Shared Revenues	\$ 6,033	<b>9,263</b>	8,108	1,155
Interest	-	-	30	(30)
<b>Total Receipts</b>	<u>6,033</u>	<u><b>9,263</b></u>	<u>8,138</u>	<u>1,125</u>
<b>Expenditures</b>				
Employee Benefits	4,850	<b>6,761</b>	-	6,761
Supplies	361	<b>159</b>	300	(141)
Insurance	780	<b>780</b>	1,500	(720)
Professional Services	-	-	6,200	(6,200)
Miscellaneous	61	<b>180</b>	-	180
<b>Total Expenditures</b>	<u>6,052</u>	<u><b>7,880</b></u>	<u>8,000</u>	<u>(120)</u>
<b>Receipts Over (Under) Expenditures</b>	(19)	<b>1,383</b>		
<b>Unencumbered Cash - Beginning</b>	<u>9,391</u>	<u><b>9,372</b></u>		
<b>Unencumbered Cash - Ending</b>	<u>\$ 9,372</u>	<u><b>10,755</b></u>		

**MCPHERSON TOWNSHIP****Road Fund**

## Schedule of Receipts and Expenditures - Actual and Budget

## Regulatory Basis

For the Year Ended December 31, 2019

(With Comparative Actual Totals for the Prior Year Ended December 31, 2018)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Taxes and Shared Revenues	\$ 383,542	<b>433,009</b>	443,723	(10,714)
Miscellaneous	533	<b>252</b>	-	252
<b>Total Receipts</b>	<u>384,075</u>	<u><b>433,261</b></u>	<u>443,723</u>	<u>(10,462)</u>
<b>Expenditures</b>				
Salaries and Wages	99,188	<b>102,906</b>	80,000	22,906
Employee Benefits	16,721	<b>15,342</b>	21,000	(5,658)
Road Maintenance	51,669	<b>55,302</b>	70,000	(14,698)
Road Materials	81,833	<b>91,821</b>	100,000	(8,179)
Insurance	15,169	<b>15,561</b>	7,000	8,561
Capital Outlay	-	-	147,500	(147,500)
Professional Fees	7,150	<b>7,000</b>	5,000	2,000
Contractual Services	28,925	<b>22,513</b>	5,000	17,513
Miscellaneous	3,225	<b>1,170</b>	-	1,170
Transfers Out	75,000	<b>108,000</b>	-	108,000
<b>Total Expenditures</b>	<u>378,880</u>	<u><b>419,615</b></u>	<u>435,500</u>	<u>(15,885)</u>
<b>Receipts Over (Under) Expenditures</b>	5,195	<b>13,646</b>		
<b>Unencumbered Cash - Beginning</b>	<u>11,624</u>	<u><b>16,819</b></u>		
<b>Unencumbered Cash - Ending</b>	<u>\$ 16,819</u>	<u><b>30,465</b></u>		

**MCPHERSON TOWNSHIP****Fire Fund**

Schedule of Receipts and Expenditures - Actual and Budget

Regulatory Basis

For the Year Ended December 31, 2019

(With Comparative Actual Totals for the Prior Year Ended December 31, 2018)

	Prior Year Actual	Current Year		Variance Over (Under)
		Actual	Budget	
<b>Receipts</b>				
Taxes and Shared Revenues	\$ 177,713	<b>167,522</b>	<u>172,344</u>	<u>(4,822)</u>
<b>Expenditures</b>				
McPherson City Fire Contract	<u>164,048</u>	<b>165,644</b>	<u>173,000</u>	<u>(7,356)</u>
<b>Receipts Over (Under) Expenditures</b>	13,665	<b>1,878</b>		
<b>Unencumbered Cash - Beginning</b>	<u>5,664</u>	<b>19,329</b>		
<b>Unencumbered Cash - Ending</b>	\$ <u>19,329</u>	<b>21,207</b>		



**MCPHERSON TOWNSHIP**  
**Special Machinery Fund**  
 Schedule of Receipts and Expenditures  
 Regulatory Basis  
 For the Year Ended December 31, 2019  
 (With Comparative Actual Totals for the Prior Year Ended December 31, 2018)

	Prior Year Actual	<b>Actual</b>
<b>Receipts</b>		
Transfers In	\$ 75,000	<b>108,000</b>
Interest Income	185	<b>458</b>
<b>Total Receipts</b>	75,185	<b>108,458</b>
<b>Expenditures</b>		
Lease Payment	44,284	<b>43,627</b>
<b>Receipts Over (Under) Expenditures</b>	30,901	<b>64,831</b>
<b>Unencumbered Cash - Beginning</b>	12,786	<b>43,687</b>
<b>Unencumbered Cash - Ending</b>	\$ 43,687	<b>108,518</b>