INFORMATIONAL CIRCULAR NO. 98-A-006

DATE:	October 7, 1997
SUBJECT:	Billing for Services Provided to Agencies
EFFECTIVE DATE:	October 7, 1997
CONTACT:	Sheryl Waller (785) 296-2708
APPROVAL:	Shirley A. Moses
SUMMARY:	Billings will no long er be generated for special services provided by the Division of Accounts and Reports, This will be in effect for Fiscal Year 1998 and beyond.

Effective with services provided in FY 1998, billings will no longer be generated for the following special services provided by the Division of Accounts and Reports:

Warrant Cancellations
Duplicate Warrants
Warrant Remakes
Duplicate W-2s
Photocopies and Images of Warrants
Authenticated Copies of Warrants
Outstanding Warrant Notifications
Handwritten Specials
Voucher Copies