Supervisors With Overdue Employee Reviews - KPER217

DESCRIPTION:

This report is to identify the supervisors of a department that have not provided timely feedback to employees as is described in K.A.R 1-7-10.

PARAMETERS TO SET:

- As Of Date
- Department Group ID
- Department ID
- Page Break Level

FIELDS:

- As of Date
- Department ID/Department Name
- Employee ID
- Employee Name
- Employee Status (Active, Leave of Absence, etc)
- Last Review Date
- Next Increase Date
- Position #
- Probationary (Yes or No)
- Review Due Date
- Supervisor's Name/Supervisor's Employee ID

SORT SEQUENCE:

- Department ID
- Supervisor Position Number

WHERE FOUND:

Workforce Administration > Workforce Reports > Supervisors with Overdue Reviews