**DESCRIPTION:**

This report lists all active and inactive employees who have an arrearage balance (including plan type and deduction code) as of the report date.

Included are:

1. Department ID;
2. Deduction Code;
3. Plan Type;
4. Employee ID;
5. Benefit Record Number;
6. Arrears Balance;
7. Deduction Total by Deduction Code;
8. Department Total.

**SORT SEQUENCE:**

Department
Deduction Code

**FREQUENCY:**

This report is only created after each off-cycle.

**WHERE FOUND:**

Downloaded from the agency's MVS mailbox using the file transfer protocol (FTP) software, or Core FTP Pro.