

Small Agency Meeting
Sept. 30, 2008
Vicki Harding Vicki.harding@da.ks.gov
(785)368-6496

Veterans Preference Information

Bulletin No. 08-01 <http://da.ks.gov/ps/documents/bulletins/0801.htm>

Bulletin No. 08-01 was issued in order to implement the provisions of 2008 Substitute for House Bill 2562 which amends K.S.A. 73-201 to clarify and implement new provisions regarding the veterans' preference program for the State of Kansas.

Below are some reminders when administering the Veterans Preference Program:

- "Each agency and every employment center of the State must openly display documents that indicate that veterans are eligible for a preference in employment." Displaying a printed copy of this website will be sufficient
<http://www.da.ks.gov/ps/aaa/recruitment/veterans.htm>
- Brochure: <http://www.da.ks.gov/ps/aaa/recruitment/veterans/vpbrochure.pdf>
- Veterans Preference applies to initial employment and **any** promotion in state employment for classified positions (see Bulletin 08-01, 7.5, for positions not covered.)
- Prior to job posting: Prepare accurate position description (signed and dated) that includes the factors to be used to determine whether applicants are competent for the position.
- Job postings and advertisements:
Include all mandatory components as indicated in Bulletin No. 08-01.
See sample at <http://www.da.ks.gov/ps/subject/arc/recruitnetwork/rndefault.htm>
- VPE applicants may apply for VPE positions posted as External, Agency, and Internal.
- VPE applicants shall be offered an interview and considered for the position if they meet the advertised qualifications for the position (Minimum qualifications OR Minimum and Preferred qualifications.)
- Eligible veterans who applied and were not selected must be notified in writing by certified mail within 30 days of filling a position.