# **State of Kansas Fire Alarm Acceptance Record**

Department of Administration, OFPM-DCC

This is not an approval of compliance to contract documents. The Project Architect/Engineer has primary responsibility for inspection to determine compliance with the contract documents. This is not a work directive or authorization. Contractor is to coordinate solution of deficiency with Project Architect/Engineer and to correct all noted deficiencies as directed by Project Architect/Engineer.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Inspection Date:** Click here to enter a date. | | **Inspector:** Select | | | | |  |
| **Project Number:**Click here to enter text. | |  | **Project Name:** Click here to enter text. | | | | |
| **FACP Location:**Click here to enter text. | | | | | | | |
| **FACP MFG:** Click here to enter text. | | | | | **New**  **Existing Modification** | | |
| **DCC A/E:** |  | **Agency:** | | Select | |  | |
| **D = Deficiency noted (see notes) A = Accepted DC = Deficiency Corrected** | | | | | | | |

**FACP VISUAL:** Additional info Table 14.3.1 **D A DC**

Record of Completion Completed by Installer and a signed copy provided to the inspector

FACP Location Located in an occupied place, and matches location on accepted shop drawings.

Annunciator Access & Location Shall be readily accessible and located per accepted shop drawings.

Wiring Is installed in workman like manner

Smoke Detection Automatic smoke detection shall be provided above panel.

Primary Power Branch circuit supplying the fire alarm equipment shall supply no other loads

Power Circuit Identification Panel name, location and circuit number identified **in FACP**

Circuit Breaker Shall be locked and identified with red mark

Battery Marking Shall be marked with the month and year of manufacturer using month/year.

Battery Location If not located in or adjacent to the control unit, the location shall be identified at control unit.

Monitored Connected to phone line or fiber optic cable for monitoring

Fiber Optic Cable Connections Verify location and condition

End of line Resistor Shall be no end of line resistors located inside the FACP.

Control Equipment Normal power, No supervisory and No trouble signals, Fuses, Lamps etc.

**DEVICE VISUAL:**

Initiating Devices Verify location and condition per accepted shop drawing, Smoke & Heat Detection, Water Flow devices,

Duct detectors, Fire extinguishing systems and Fire Dampers

Manual Fire Alarm Boxes Verify location & condition per accepted shop drawing, 42”-48” above finished floor    on a contrasting color, conspicuous, unobstructed and accessible & within 5ft of exit doorway.

Notification Devices Verify location and condition per accepted shop drawing, horns & strobes

**FIRE ALARM TESTING:**

Addressable Address FACP address matches location of the initiation device

Notification Devices Walk building and inspect all notification devices in operation

Initiating Devices Witness retest of 10% of all initiation devices (inspectors choice)

Auxiliary Devices Verify all fire & smoke dampers open and close with activation of the fire alarm

**REACCEPTANCE FIRE ALARM TESTING:**

New Device Initiating device, notification appliance, or control relay is **added,** it shall be functionally tested.

Deleted Device Initiating device, notification appliance, or control relay is **deleted**, test on device on same circuit

Modifications Control equipment Tested when modifications/repairs to control equipment software are made

**Site Software**

Site Software Functions 100% of devices affected by the change shall be tested

Percentage Retest 10% of initiating devices not affected by change up to 50 devices (inspectors choice)

Executive Software Change to software requires 10% functional test of system, including one device on each input& output

NOTES